



**AGENDA PAPERS FOR
SAFETY AT SPORTS GROUNDS SUB-COMMITTEE**

Date: Wednesday, 17 July 2019

Time: 10.00 am

**Place: Council Chamber, Trafford Town Hall, Talbot Road, Stretford,
Manchester, M32 0TH**

A G E N D A	PART I	Pages
1.	ATTENDANCES	
	To note attendances, including Officers and any apologies for absence.	
2.	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	A maximum of 15 minutes will be allocated to public questions submitted in writing to Democratic Services (democratic.services@trafford.gov.uk) by 4pm on the working day prior to the meeting. Questions must be within the remit of the Committee or be relevant to items appearing on the agenda and will be submitted in the order in which they were received.	
3.	MINUTES	
	To receive and if so determined, to approve as a correct record the Minutes of the meeting held on 23 rd January 2019.	1 - 2
4.	ANNUAL SAFETY REPORT FOR LANCASHIRE COUNTY CRICKET CLUB 2018 AND THE RE-ISSUE OF THE GENERAL SAFETY CERTIFICATE	
	To note a report of the Corporate Director, Place.	3 - 36
5.	REPORT ON THE SAFETY ADVISORY GROUP MEETING FOR LANCASHIRE COUNTY CRICKET CLUB HELD ON 27TH MARCH 2019	
	To note a report of the Corporate Director, Place.	37 - 40

6. **ANNUAL SAFETY REPORT FOR SALE RUGBY FOOTBALL CLUB 2018 AND THE RE-ISSUE OF THE GENERAL SAFETY CERTIFICATE**
- To note a report of the Corporate Director, Place. 41 - 84
7. **REPORT ON THE SAFETY ADVISORY GROUP MEETING FOR SALE RUGBY FOOTBALL CLUB HELD ON 27TH MARCH 2019**
- To note a report of the Corporate Director, Place. 85 - 88
8. **ANNUAL MATCH VISIT TO MANCHESTER UNITED FOOTBALL CLUB ON 13TH APRIL 2019**
- To note a report of the Corporate Director, Place. 89 - 92
9. **URGENT BUSINESS (IF ANY)**

Any other item or items (not likely to disclose “exempt information”) which, by reason of special circumstances (to be specified), the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

SARA TODD
Chief Executive

Membership of the Committee

Councillors A.M. Whyte (Chair), K. Procter (Vice-Chair) and J. Holden.

Further Information

For help, advice and information about this meeting please contact:

Natalie Owen, Democratic & Scrutiny Officer
Tel: 0161 912 4221
Email: natalie.owen@trafford.gov.uk

This agenda was issued on **Tuesday, 9 July 2019** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH

WEBCASTING

This meeting will be filmed for live and / or subsequent broadcast on the Council’s website and / or YouTube channel <https://www.youtube.com/user/traffordcouncil>
The whole of the meeting will be filmed, except where there are confidential or exempt items.

Safety at Sports Grounds Sub-Committee - Wednesday, 17 July 2019

If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the body of the Committee Room you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured or if you have any queries regarding webcasting of meetings, please contact the Democratic Services Officer on the above contact number or email democratic.services@trafford.gov.uk

Members of the public may also film or record this meeting. Any person wishing to photograph, film or audio-record a public meeting is requested to inform Democratic Services in order that necessary arrangements can be made for the meeting. Please contact the Democratic Services Officer 48 hours in advance of the meeting if you intend to do this or have any other queries.

This page is intentionally left blank

SAFETY AT SPORTS GROUNDS SUB-COMMITTEE

23 JANUARY 2019

PRESENT

Councillor Simon Thomas, in the Chair,
Councillors J. Holden and A. Whyte.

In attendance

Head of Regulatory Services (Mr. N. Smith),
Team Leader (Environmental Control & Sports Ground Safety) (Mr. T. Bibi),
Team Leader (Environmental Health) (Ms S. Whittaker),
Environmental Health Officer (Mr. G. Dixon),
Environmental Health Officer (Mrs. N. Duckworth),
Emergency Planning Manager (Ms N. Shaw),
Solicitor (Litigation) (Ms E. Sharples),
Democratic and Scrutiny Officer (Miss N. Owen).

Also in attendance

Structural Engineer (Amey) (Mr. K. Maleki-Mostashari),
North West Ambulance Service (Mr. A. Redgrave),
Manchester United Football Club (Mr. P. Rainford),
Lancashire County Cricket Club (Mr. I. Aspey),
Lancashire County Cricket Club (Miss S. McManus).

APOLOGIES

Apologies for absence were received from L. Strong (Sports Grounds Safety Authority), D. Heathcote (Greater Manchester Fire and Rescue Service) and Chief Inspector C. Rose, Superintendent J. Ellison, PS G. Firth and PC N McQueen,

1. MINUTES

RESOLVED: That the minutes of the meeting held on 7th March 2018 be approved as a correct record and signed by the Chair.

2. QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions from members of the public were received.

3. ANNUAL SAFETY REPORT FOR LANCASHIRE COUNTY CRICKET CLUB 2017 AND THE RE-ISSUE OF THE GENERAL SAFETY CERTIFICATE

The Corporate Director, Place submitted a report presenting the Annual Safety Report for the 2017 season and the General Safety Certificate for 2018 for Lancashire County Cricket Club. The Sub-Committee was advised that the General safety Certificate had been approved by the Safety at Sports Grounds Advisory Group following receipt of an application from the Club.

The Chair thanked all those people who were involved in the One Love concert and commented that it showed how Manchester can react to tragedy and that it was a good example of multi-agency working.

**Safety at Sports Grounds Sub-Committee
(23.1.19)**

RESOLVED: That the Annual Safety Report and the re-issue of the General Safety Certificate be noted.

4. ANNUAL SAFETY REPORT FOR MANCHESTER UNITED FOOTBALL CLUB 2017-18 AND THE RE-ISSUE OF THE GENERAL SAFETY CERTIFICATE

The Corporate Director, Place submitted a report presenting the Annual Safety Report for the 2017-2018 season and the General Safety Certificate for 2018/2019 for Manchester United Football Club. The Sub-Committee was advised that the General Safety Certificate had been approved by the Safety at Sports Grounds Advisory Group following receipt of an application from the Club.

RESOLVED: That the Annual Safety Report and the re-issue of the General Safety Certificate be noted.

5. REPORT REGARDING THE SAFETY ADVISORY GROUP MEETING HELD ON 2ND NOVEMBER 2018

The Corporate Director, Place submitted a report summarising the outcomes of the Safety at Sports Grounds Advisory Group meeting held on 2nd November 2018.

The Sub-Committee were informed that changes had been made to the frequency of Advisory Group meetings in accordance with Sports Grounds Safety Authority recommendations. Meetings for Manchester United Football Club and Lancashire County Cricket Club would be held as bespoke separate meetings in future to discuss issues specific to each venue.

The Sub-Committee were also informed that changes had been made to some standing agenda items to promote more discussion around the topics to be considered.

Feedback regarding the new format of the meeting concluded that it had facilitated important discussion.

RESOLVED: That the report be noted.

6. REPORT REGARDING THE ANNUAL MATCH VISIT BY THE SAFETY AT SPORTS GROUNDS SUB-COMMITTEE TO MANCHESTER UNITED FOOTBALL CLUB ON 15TH JANUARY 2018

The Corporate Director, Place submitted a report regarding the annual match visit to Manchester United Football Club on 15th January 2018 at the match against Stoke City.

RESOLVED: That the report be noted.

The meeting commenced at 4.00 pm and finished at 4.51 pm

TRAFFORD COUNCIL

Report to: Safety at Sports Grounds Sub Committee
Date: 17 July 2019
Report for: Information
Report of: The Corporate Director, Place

Report Title

Lancashire County Cricket Club – Annual Safety Report and General Safety Certificate

Summary

Annual Safety Report for Lancashire County Cricket Club 2018 and the issue of a new General Safety Certificate

Recommendation

That the report and the re-issue of the General Safety Certificate be noted which was subject to the conditions set out in the attached certificate and the approval of the Corporate Director, Place

Contact person for access to background papers and further information:

Name: Tony Bibi – Team Leader (Environmental Control & Sports Ground Safety)
Regulatory Services
Extension: 3840.

Background Papers: None

This page is intentionally left blank



Lancashire Cricket

Lancashire Cricket

ANNUAL POST SEASON SPECTATOR SAFETY REPORT

Season 2018

ANNUAL POST SEASON SPECTATOR SAFETY REPORT 2018 SEASON

Introduction

This Annual Post Season Spectator Safety Report relates to Section 6 of the Safety at Sports Grounds Act Policy Statement 2011

The Report identifies, where possible, in chronological sequence the issues associated with all aspects of spectator safety within and under the control of Lancashire Cricket Safety Management throughout the 2018 Cricket Season.

During the 2018 season the Club underwent a significant reorganisation which drew several elements of the previous operations under one umbrella as Lancashire Cricket and this is the term used for all future reference.

The Safety Management Team

The Safety Management Team remained very much as it was for the previous, 2017, season with Mr Anthony Mundy at the helm in his position as Director of Operations, Mr Ian Aspey as Stadium Safety Officer, Mr Dan Brown in his role of Head of Operations, Mr Nathan Mellor (Technical Support Manager) and Miss Sarah McManus and Mrs Alice McCready (Events and Projects Managers). Mr Geoff Trim, former Maintenance Manager left the Club after a total of 27yrs service in that role and as a player to be replaced by Mr Paul Rogers.

Mr. Anthony Mundy has retained the role of Designated Premises Supervisor assisted by Mr Peter Ash, Conference and Events General Manager, Mr Gareth John, Hospitality and Events Manager and Mr Michael Hewson, Hilton Garden Inn Emirates Old Trafford General Manager, all of whom hold the necessary qualifications to carry out the role.

This is the first full cricket season during which the Hilton Garden Inn Emirates Old Trafford has been fully operational and this forms an integral part of the Matchday accommodation at the ground and is therefore now included as part of this report.

Miss McManus has successfully attained Level 4 NVQ status in Spectator Safety Management and Mrs McCready is now embarking upon the same course with the intention of obtaining the qualification either prior to or during the 2019 cricket season.

The Club acknowledges and appreciates the contribution made by the enforcement officers of Trafford Council during 2018, whose support is invaluable.

Review of the Progress of the Aims and Objectives for 2018 Season

The stated Aim and Objective for the 2018 cricket season were:

The Safety Management team at Lancashire County Cricket Club was set the following objectives for 2018.

- 1 Successful integration into the sporting environment of the Hilton Garden Inn, Emirates Old Trafford. (Carried over from 2017)
- 2 To host high capacity concerts following the opening of the Hilton Garden Inn, Emirates Old Trafford. (Carried over from 2017)
- 3 To enter and continue the planning phase for the 2019 Cricket World Cup with the ICC, ECB and Regulatory Authorities including Trafford Council and the Police

Progress

1. The Hilton Garden Inn Emirates Old Trafford formally opened its doors to the public on 1st September of 2017 and so the period at the end of the 2017 season can be regarded as a 'bedding in'.

During the 2018 Cricket Season the hotel has traded in its main function throughout interspersed with periods during which rooms, predominantly 'pitch facing' on levels 1, 2 and 3 have been handed over to a Hospitality Function for major cricketing events such as the One Day International between England and Australia, the International T20 fixture between England and India and the Vitality Blast Fixture between Lancashire Lightning and Yorkshire Vikings as well as the Liam Gallagher Concert of mid-August.

The Hotel, during these periods, has operated to and beyond the expectations of the Club with no incidents either of disorder or a criminal nature being recorded. These periods have also proved successful from a business point of view. The Club acknowledges and thanks the Officers of Trafford Council for their advice and assistance in approving the Hotel for use in this way during cricket and concert events.

2. As outlined above, the Liam Gallagher Concert was held on Saturday 18th August 2018 with a crowd of 51,000 people in attendance. The event passed well and the Hilton Garden Inn functioned successfully. Further, additional crowd movement and safety procedures were put in place for the first time to ensure such movement was not compromised during this high profile event. These worked very well on the night with no adverse reports being recorded in relation to these issues.

Annual Post-Season Spectator Safety Report
2018

3. The Cricket World Cup tournament of 2019 will take place during June and July 2019 with Emirates Old Trafford or Old Trafford Cricket Stadium as it will be referred to during this period for sponsorship reasons, hosting more fixtures than any other ground in the United Kingdom including the late appointment of the India v Pakistan group stage game to be held on 16th June. The appointment of this game can be justifiably regarded as a testament to the high regard that the Stadium and its efficient operation and multi-agency approach is held by the organisers of Cricket both nationally and internationally. Other games are England v Afghanistan, (18th June), West Indies v New Zealand (22nd June), West Indies v India (27th June), Australia v South Africa (6th July) and the 1st Semi Final on 9th July with a reserve day set for the 10th.

Meeting have already been held between the Cricket World Cup organisation and other official bodies and these will continue throughout the next few months until the tournament concludes.

Conclusion

The Club Management are satisfied that they have suitably demonstrated to the Regulatory Authority that they have successfully attained satisfactory results in items 1 and 2 Aims and Objectives set and that the outstanding issues under item 3 will be addressed during 2019.

Pre-Season Issues

Terrorist and Security Issues

As in previous years, National Terrorist and Security issues prior to and during the 2018 season were considered as an integral part of the planning process for events at Emirates Old Trafford Cricket Ground.

Unfortunately, the tragic events of 22nd May 2017 at the Manchester Arena are still having influence on our plans and procedures but thanks to the meticulous nature of our base procedures, the necessary alterations have been made to address the heightened requirements for personal and general safety and once again the Club thanks Trafford Council and Greater Manchester Police for their assistance in making the venue a safe place to visit.

The season commenced with the 'Threat Level' at 'Severe' in relation to International Terrorism and 'Substantial' in relation to Irish Republican issues and this remained so throughout the season.

The Club continues its association with GMP Counter Terrorism Unit and Dedicated Search Unit and NaCTSO with whom several planning and information meetings took place and advice sought and acted upon in relation not only to sporting and other events at the stadium but also in relation to the on-going redevelopment of the site.

Annual Post-Season Spectator Safety Report 2018

As in 2017, the Club did not request the services of GMP POLSA teams to conduct searches of the Players Dressing Rooms as this was deemed unnecessary by the authorities, a visual search by trained personnel from Lancashire Cricket staff being utilised in their place.

Pre-match/event liaison with agencies

Lancashire Cricket Safety Management continued close liaison with the police and other relevant agencies prior to every match and event hosted at the stadium.

Match Day Security Strategy

The Match Day Security Strategy continued to improve during the 2018 season. The Computerised Event Management System remains accessible by nominated officers of Trafford Council which gives a real-time overview of what is happening at the ground and in preparation for events.

Liaison with the Local Authority, Emergency Services and Security Services continued and enabled the club to continue business, whatever the risks.

Stadium Capacity

A temporary stand was erected to facilitate crowd attendance for the One Day International, England v Australia, International T20, England v India and the Lancashire Lightning v Yorkshire Vikings Vitality Blast game. The stand had an ultimate capacity in excess of 8,500 persons raising the available capacity of the stadium to 24,000 people.

The stand was considered a successful investment by the Club and a similar construction will be erected for the Cricket World Cup of June and July 2019, the Ashes Test Match scheduled to start on 4th September 2019 and the Vitality Blast game between Lancashire Lightning and Yorkshire Vikings, the date of which is still to be confirmed.

Annual Ground Inspection and Equipment Testing Reports.

The stadium, as required, was subject to all the mandatory safety checks as detailed in the document Safety Procedures and Contingency Plans.

Appropriate safety checks were also carried out by either the club's own maintenance department or appointment consultant engineers as required by the Safety Procedures Manual.

All certificates were forwarded to Trafford Borough Council prior to the issue of the General Safety Certificate and the Special Safety Certificates (Concerts) for 2018 by the Authority.

Annual Post-Season Spectator Safety Report 2018

In accordance with the recommendations of the Green Guide 6th Edition (which was not published during the 2018 season but to which the Club adopted its procedures and workings), any stadium occupancy now relates not only to the attending crowd but to all persons present in the stadium at any given time.

The Private Security Industry Act 2001 and the Security Industry Authority (S.I.A.)

Lancashire Cricket Club complies fully with the requirements of the PSIA 2001.

Our exclusive agreement for the provision of Security services over and above those provided 'In House', with G4S Secure Solutions (UK) Limited continued during 2018 but were limited to presence for major cricket matches (domestic Vitality Blast and International ODI and T20 games) and to cover shortfalls with In House provision to cover at major conferences, hospitality and concert events.

As indicated earlier in this report, the Club continued to employ a number of 'In House' stewards during the 2018 season. The Club, although via exemption are not required to employ SIA badged stewards in licenced areas of the ground, continued to ensure that all stewards placed in an enforcement role were so qualified and intend to retain this requirement.

All In House Stewards, a number of Conference and Events and Guest Services staff are qualified to NVQ Level two in both Spectator Safety and Customer Service and we continue to roll out this initiative together with First Aid Training to 'First Aid at Work' standard (3 day course) for stewards, maintenance, Conference and Event and Hotel staff.

Contracted Stewards

As mentioned above G4S continued to provide stewarding and security needs in support of the In House staff.

G4S is regulated by the Security Industry Authority (SIA).

The size of the company enabled it to provide its own in house training by qualified instructors, in compliance with the Private Security Industry Act 2001.

The company delivered, as a minimum, training and qualification to Level 3 for all Supervisors and to Level 2 of the National Qualification Framework for General Stewards or any subsequent qualification which it is anticipated will be published during the early months of 2019.

No Smoking Policy

All the stadium seated areas continue to be designated as No Smoking. This policy has been successfully introduced to the stadium for all cricket events and extends and complements the requirements dictated by Regulations. The Club maintains the

Annual Post-Season Spectator Safety Report 2018

prohibition of E-Cigarettes in anticipation of any further legal requirements. This extended prohibition continues to be universally accepted by our customers.

Risk Assessments

Generic Match Day Risk Assessments

The Safety Management Team constantly reviews all aspects of Risk Assessment at the stadium. However particular cognisance is paid prior to the start of each Cricket season to the Generic Risk Assessments for the forthcoming year and amendments are made where particular issues are highlighted.

Specific Match/Event Risk Assessments

As in the previous season, every match and event had specific risk assessments completed. These were published via the Electronic Management System to which Trafford Borough Council's Public Protection Department Officers have immediate access

The classification used for Risk Assessment is simple and accepted by both the police and Trafford Borough Council.

Risk Classification: **CS** – Lowest. **A** - Low. **B** - Medium. **C** - High.

All the events and matches attracted one of the above specific classifications.

Using the system of risk assessment and management prior to the commencement of the season, consultation took place with the police on which games and events would attract a police presence. These were confirmed as follows:

England v Australia, 24th June 2018 which also incorporated a 'Big Screen' showing of the England v Panama FIFA World Cup game within the stadium Fan Village.

England v India, International T20, 3rd July 2018

Lancashire Lightning v Yorkshire Vikings Vitality Blast game of 20th July 2018

Each of the above games employed a single serial of 1 sergeant and 7 constables plus a Command and communications team.

Liam Gallagher Concert, 18th August 2018.

A Command team and 2 serials of officers (2 sergeants and 14 constables) were employed by the club for this event.

Stadium Usage

A full complement of fixtures took place at Emirates Old Trafford. This included 6 Specsavers County Championship Division One fixtures with an additional game being played at Southport. The latter fixture does not form part of this report as not being under the control of Trafford Licensing. 3 Royal London One Day Cup fixtures were played at Emirates Old Trafford, one additional game being played at Blackpool. All 7 home games in the Vitality Blast t20 competition games were played at Emirates Old Trafford.

In addition to the above, two Kia Super League were played at Emirates Old Trafford as 'double headers' to Vitality Blast games and three other home fixtures being played at Southport, Blackpool and Liverpool.

The ground also hosted two 2nd XI fixtures.

The stadium arena was in use for a total of 40 days throughout the year for cricket matches which are listed below.

Cricket Events

The calendar year saw a varied programme of cricket games at Emirates Old Trafford with the total number of days allocated being 44. Two games (the SSCC games v Nottinghamshire and Surrey were curtailed by one day due to rain and the game vs Yorkshire was concluded one day early as was the 2XI fixture vs Nottinghamshire)

The weather was, for a change, friendly, in Manchester, with only 8 days play either interrupted (6) or lost (2) to inclement weather.

The continued regulation from the ECB to allow the use of floodlights during SSCC games assisted in allowing play to progress on a number of days when otherwise they may have been further curtailed by bad light.

Royal London One Day International, England v Australia

This game was played on Sunday 24th July 2018.

The entire stadium was made available for occupation by customers including the temporary structure nominated as D stand housing in excess of 8,500 people.

A total of 23,500 persons attended the fixture.

A police presence was employed totalling 8 officers of various ranks and designated duties. There was one arrests made during the game after an allegation of assault.

Due to the nature of the event and the requirements of the ECB a large stewarding presence was employed for this game although spectator behaviour was generally

Annual Post-Season Spectator Safety Report 2018

excellent. 6 persons were ejected during the game, all for breach of the Conditions of Entry or anti-social behaviour issues.

29 persons were treated by the medical team during the event with 3 people being taken to hospital for further investigations. All the treatments were for illness.

International T20, England v India

This game was played on Tuesday 3rd July 2018

The entire stadium was again made available for spectator occupation on this day, D stand remaining in position to host in excess of 8,500 spectators. The game was attended by 20,027 people.

The game passed without major incident. 8 persons were treated by 1st Aid personnel, all for minor ailments.

The Stewarding operation responded to the requirements of the ICC and ECB and their presence prevented any major breaches of the protocols required by the governing bodies and a total of 7 persons were ejected from the stadium for breaches of Ground Regulations / Anti-Social behaviour.

Again 8 police officers were employed within the stadium for this fixture.

Domestic Cricket Events

Throughout the 2018 season, Lancashire County Cricket Club took part in the domestic First Division of the Specsavers County Championship, the Royal London One Day Cup (RLODC) and the Vitality Blast t20 competition.

On the field of play fortunes declined in the first division of the county championship with a 7th place finish, leading to relegation from the top flight..

In the RLODC the team once again failed to emerge from the group stages.

In the NatWest Blast t20 Competition the team qualified from the group stages and were successful in their ¼ final game vs Kent to progress to the finals day where they lost to Worcestershire, the eventual winners, in the Semi-final game.

Conclusions

Once again all those involved with the Stadium Safety Management have experienced an extremely busy, varied and challenging year.

The overall spectator attendance for cricket games hosted at the stadium in 2018 was 155,982.

Annual Post-Season Spectator Safety Report 2018

Excluding international cricket matches the total attendance for domestic games was 112,455 spectators.

If we break down the attendances for the 2 One Day / Limited Overs competitions, we find that a total of 70,666 persons attended the t20 games, an increase of 30,609 on the previous year, with one additional fixture being played at Emirates Old Trafford, the average attendance of 10,095 saw a healthy average increase of 2,014 from the previous season. For the Royal London One Day Cup competition, a total of 7,304 people attended the 3 games at Emirates Old Trafford.

Attendances at the longer form of the game increased by 10% over that of the previous season with a total of 30,246 people viewing the 6 SpecSavers County Championship games.

The KIA Super League, a t20 style competition for Women's teams continued during the summer months with two league fixture being hosted at Emirates Old Trafford, Lancashire Thunder versus Surrey Stars and Lancashire Thunder v Western Storm being held as 'double header' games to Vitality Blast matches v Foxes and Jets respectively.

Both the stewarding and event day medical operations are constantly monitored to ensure that the exacting standards previously attained are maintained and, where possible, further improved.

Liaison and co operation with the Local Authority, Police, Fire and Rescue, and Health Authorities continued and relationships are strong and areas of responsibility are clear.

The liaison with the local Police has continued and the sharing of information has proved to be advantageous to both parties. During 2018 the police, by agreement, were only present the two International fixtures and the Vikings Vitality Blast fixture. We continue our 'open door' policy for members of the management and Special Events Office to attend any fixture to monitor and advise as they see fit. We expect this arrangement to continue into and beyond the 2019 season.

24 persons were ejected from the ground during the season for a variety of breaches of the Conditions of Entry to the ground and Ground Regulations. No people were arrested during the season.

Throughout the Cricket season the medical team treated a total of 54 people during match days for injuries or illnesses. 6 of the total number needed to be referred to hospital, one notable incident where the North West Air Ambulance was deployed to the ground after an elderly spectator suffered a heart attack during the game. All hospital referrals, with the exception of the latter gentleman who unfortunately later passed away, were subsequently released to their homes.

Responsibility for Fire Prevention and Safety Regulation on match days continues to be allocated to a dedicated team from within the 'In House' and G4S stewarding

Annual Post-Season Spectator Safety Report
2018

presence. This process has proved to be successful with no fire alarm activations during cricket games being recorded.

All fire fighting equipment is checked by this same team on match days supported by the security team on non-match days. This process ensures that all equipment is in place and fully serviceable. Records of these checks are made and kept. The fire alarm systems are checked weekly throughout the year to ensure their efficiency supported by unannounced drills.

As previously mentioned, training will always remain a foundation of the Lancashire Cricket match day safety management policy.

Match day Incident Reports submitted by safety personnel add to the extensive match day information available to Lancashire Cricket safety management ensuring effective monitoring, assessment and resolution, where necessary, of issues associated with spectator safety.

We continue with our commitment to sharing information with Trafford Borough Council and allow officers real time access to relevant sections of the Lancashire Cricket Event Management Portal which allows the officials of the Council to interrogate information relating to events without the need to contact individuals at the Club. This process has focused the needs of both the Club and Trafford Borough Council to inform and direct improvements in safety and business development.

Sports Ground Safety Authority (SGSA)

The SGSA did not conduct a formal visit to the stadium during the season although a couple of 'fact finding' attendances did take place.

The Club believes that it is in a good position to implement the full Guidance of the 6th Edition of the Green Guide once it is published, having already put into place relevant recommendations from the draft editions of the Guide.

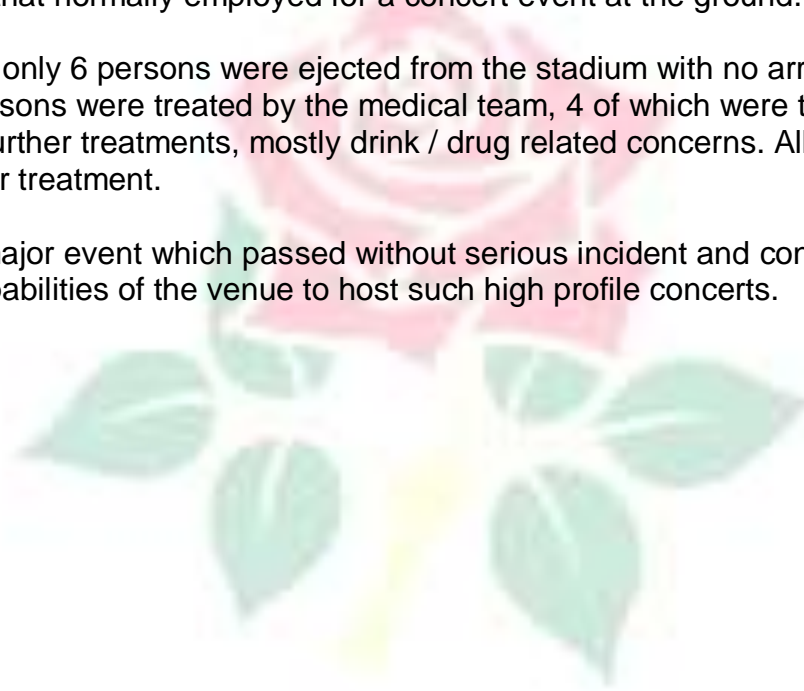
Liam Gallagher Concert 2018

This event took place on the evening of Saturday 18th August 2018

The event attracted a total attendance of 46,349 persons who were, in the main, well mannered. Stewarding and security within the stadium was enhanced to reflect the concerns as outlined previously and a 100% search regime was adopted on all persons entering the stadium, including all working personnel. There was a low police presence outside the stadium but this was supplemented by G4S stewarding in excess of that normally employed for a concert event at the ground.

At the event, only 6 persons were ejected from the stadium with no arrests taking place, 53 persons were treated by the medical team, 4 of which were taken to hospital for further treatments, mostly drink / drug related concerns. All were released after treatment.

This was a major event which passed without serious incident and continues to show the capabilities of the venue to host such high profile concerts.



Lancashire
Cricket

Objectives for 2019

The Safety Management team at Lancashire Cricket has set the following objectives for 2019.

- 1 Successful hosting of 6 Cricket World Cup fixtures, including the India v Pakistan Group Stage game and a Semi Final fixture, each with a 25,000 anticipated crowd.
- 2 Continued involvement in the area 'Master Plan' of re-development of the area and its impact on the hosting of major events held at the stadium.
- 3 The successful hosting of the 2019 4th Specsavers Ashes Test Match being held between 4th and 8th September with capacity crowds of 25,000 in attendance each day.



Lancashire
Cricket

Daniel Gidney
Chief Executive Officer
Lancashire Cricket

This page is intentionally left blank



GENERAL SAFETY CERTIFICATE

2019

LANCASHIRE COUNTY CRICKET CLUB

**SAFETY OF SPORTS GROUNDS ACT 1975
AS AMENDED**

SPORTS GROUND FOR WHICH THIS CERTIFICATE IS ISSUED

**EMIRATES OLD TRAFFORD
TALBOT ROAD
OLD TRAFFORD
MANCHESTER
M16 0PX**

HOLDER OF THE CERTIFICATE

LANCASHIRE COUNTY CRICKET CLUB LIMITED

OCCUPIER OF THE SPORTS GROUND

LANCASHIRE COUNTY CRICKET CLUB LIMITED

TRAFFORD COUNCIL

SAFETY OF SPORTS GROUNDS ACT 1975 AS AMENDED

GENERAL SAFETY CERTIFICATE

EMIRATES OLD TRAFFORD

1. In exercise of the powers conferred by the Safety of Sports Grounds Act 1975, the Fire Safety and Safety of Places of Sport Act 1987 and all other enabling powers, Trafford Council as local authority for the area in which the above Sports Ground (shown on the plan attached hereto) is situated, hereby issue to Lancashire County Cricket Club Limited this General Safety Certificate in respect of Emirates Old Trafford, Talbot Road, Old Trafford, Trafford, Greater Manchester, M16 0PX, which has been designated by Order of the Secretary of State as a Sports Ground requiring a Safety Certificate.
2. This General Safety Certificate replaces the preceding General Safety Certificate issued by Trafford Council which ceases to have effect on the date hereof.
3. This General Safety Certificate is issued only in respect of the use of the Sports Ground for the playing of Cricket Matches attended by spectators (The Specified Activity).
4. This General Safety Certificate is issued subject to the terms and conditions appearing herein, which the Council consider necessary or expedient to secure reasonable safety at the Sports Ground when it is used for the Specified Activity and Specified Activity shall not take place unless the said terms and conditions are complied with in all respects.
5. The Holder shall notify the Council in writing of any change in circumstance affecting this Certificate, or any term or condition subject to which it is granted, including a change in personnel designated under this certificate, and shall do so whenever reasonably practicable before any change of circumstance, and in any event, within 48 hours of the circumstance coming to the attention of the holder, or any of his servants or agents.
6. This Certificate does not convey any approval or consent which may be required under any enactment, bye-law or regulation other than under Section 1(3)(a) of the Safety of Sports Ground Act 1975, as amended.
7. The Holder shall produce and maintain a written Safety Procedures Manual setting out the policies and procedures for complying with the terms and conditions within this certificate.

8. The Holder shall at all times comply with the policies and procedures set out in the Lancashire County Cricket Club (L.C.C.C.) Safety Procedures Manual, which must not be amended without giving 21 days prior notification to Trafford Council.
9. The words and expressions used in this General Safety Certificate shall have the meanings assigned to them by the Safety of Sports Ground Act 1975 as amended and the Definition Section of the L.C.C.C. Safety Procedures Manual, and in event of any conflict between the meanings hereby assigned the meaning in the Act shall prevail.
10. The Holder shall designate a person who shall have executive responsibility for the production and implementation of Lancashire County Cricket Club's Safety Policy for the specified activities.
11. The Holder shall designate a person who shall deputise for the person described in 10 above.
12. The Holder shall designate a person who shall have executive responsibility for all operational safety personnel employed, contracted or invited to undertake a safety role in connection with the specified activities.
13. The Holder shall designate a person who shall deputise for the person described in 12 above.
14. The Holders shall designate a person who shall have executive responsibility for ensuring that all building structures, building services and equipment are provided and maintained in such a manner that they safely fulfill their required function.
15. The Holder shall designate a person who shall deputise for the person described in 14 above.
16. The Holder shall designate a person who shall have executive responsibility for ensuring that a Safety Procedures Manual is maintained, updated, and that specified activities take place in accordance with that same Safety Procedures Manual.
17. The Holder shall designate a person who, having the title of Safety Officer shall have final responsibility for suspending play for non-sporting reasons during all matches (unless control has been passed to the Police Ground Commander). The Safety Officer shall have or be working towards an NVQ Level 4 Safety Qualification.
18. The Holder shall designate a person who shall deputise for the person described in 17 above.
19. The Holder shall ensure that the persons described in Conditions 10 to 18 (inclusive) above are afforded such authority as is commensurate with their responsibilities and shall ensure that those persons discharge their responsibilities under this certificate.

20. The Holder shall notify Trafford Council of the names of the persons designated under conditions 10 – 18 (inclusive).
21. The Holder shall ensure that the maximum number of spectators admitted at any one time to the whole ground shall not exceed a seating capacity of 24,500 (Twenty Four Thousand Five Hundred) and the maximum number of people in attendance in total shall not exceed 27,000 (Twenty Seven Thousand).
22. The Holder shall ensure that the maximum number of people admitted at any one time to parts of the ground shall not exceed the capacities set out within the L.C.C.C. Safety Procedures Manual.
23. The Holder shall take such precautions as may be necessary for the reasonable safety of all people who attend the ground.
24. The Holder shall take such precautions as may be necessary to ensure reasonable crowd control.
25. The Holder shall take such precautions as may be necessary to ensure reasonable stewarding of spectators.
26. The Holder shall ensure that all Stewards employed at the sports ground shall be trained and assessed to a level 2 stewarding qualification within the National Qualification Framework, or be undergoing such training. No steward shall be deployed at the ground until they have undertaken all aspects of the familiarisation and induction training covered by the induction module of the Training Package for Stewarding at football grounds (as amended for cricket grounds).
No steward shall work unaccompanied until they have completed all aspects of the training set out in modules 1 (General Responsibilities), and 2 (Maintenance of a Safe Environment) of the Football Authorities' Training Package for Stewarding at football grounds (as amended for cricket grounds) and have attended 4 matches as a steward. All stewards shall complete their training, assessment and qualification within 12 months thereafter.
27. The Holder shall ensure that all reasonable policing requirements determined by Greater Manchester Police are provided for.
28. The Holder shall ensure that all means of ingress and egress are maintained, effective and unobstructed.
29. The Holder shall ensure that all building structures, building services and equipment are maintained in such a manner that they safely fulfil their required function.
30. The Holder shall ensure that all reasonable fire safety precautions are taken to prevent the outbreak, spread and effects on spectators of fire.

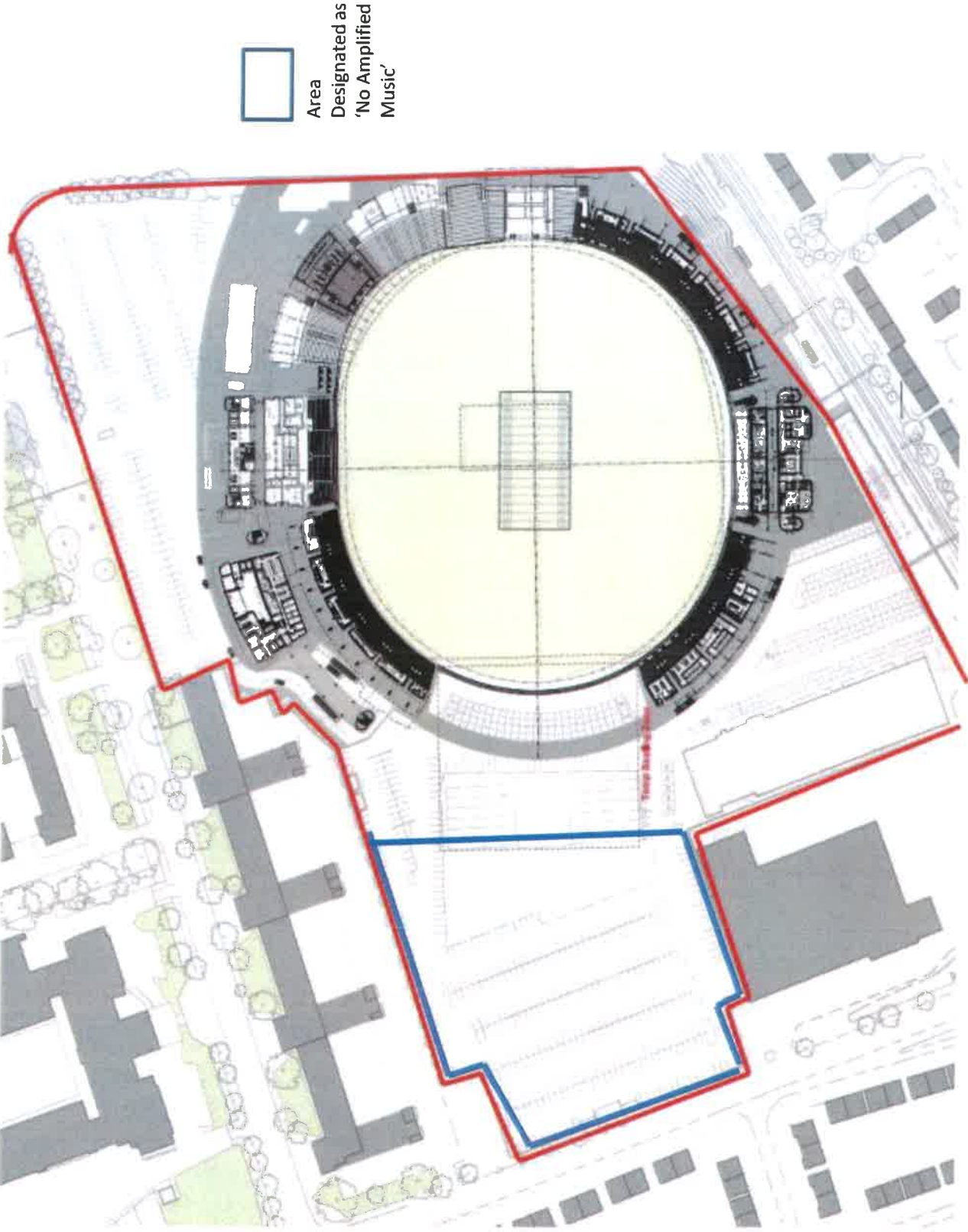
31. The Holder shall ensure that a reasonable level of medical/first aid facilities are available at the ground, throughout any specified activity, to relieve the immediate suffering of persons injured or taken ill at the ground.
32. The Holder shall ensure that such evidence is made available as will enable Trafford Council to satisfactory audit L.C.C.C. safety management for compliance with the terms and conditions within this Safety Certificate.
33. The Holder shall take reasonable steps to control the supply and consumption of alcohol at the Sports Ground to ensure it does not give rise to concerns for the safety of spectators.
34. The Holder shall assess in writing the risk of a terrorist incident occurring at the ground which may cause physical harm or injury and shall develop a written plan to deal with such risks. The written plan shall be produced following consultation with the Police. The Holder shall set out the written counter terrorism plan as a confidential document linked to the Safety Procedures Manual. Trafford Council shall be provided with access to the plan, as appropriate. The plan shall be reviewed after any incident, near miss or exercise.

Dated the 18th May 2019

Signed.....

Richard Roe
Corporate Director, Place
Trafford Council
Town Hall
Talbot Road
Trafford
M32 0TH

Emirates Old Trafford, General Safety Certificate Ground Plan 2019





Safety Procedures Manual Overview 2019

Lancashire Cricket Operations Manual Overview 2019

Contents

Introduction

About the this Manual

Conditions 10 – 20 – Designations

Condition 10
Condition 11
Condition 12
Condition 13
Condition 14
Condition 15
Condition 15
Condition 16
Condition 17
Condition 18
Condition 19
Condition 20

Conditions 21 and 22 – Spectator Numbers

Condition 21
Condition 22

Conditions 23 to 33 – Specific Requirements

Condition 23
Condition 24
Condition 25
Condition 26
Condition 27
Condition 28
Condition 29
Condition 30
Condition 31
Condition 32
Condition 33



Lancashire Cricket Operations Manual Overview 2019

Introduction

About this Manual

This manual is produced as a requirement of Clause 7 of the current General Safety Certificate issued by Trafford Borough Council which states –

“The Holder shall produce and maintain a written Safety Procedures Manual setting out the policies and procedures for complying with the terms and conditions within this certificate”.

Conditions numbered 1 – 9 inclusive are preliminary, requiring no further explanation and are therefore not addressed in this manual.

Conditions 10 to 20 – Designations

Condition 10

“The Holder shall designate a person who shall have executive responsibility for the production and implementation of Lancashire County Cricket Club’s Safety Policy for the specified activities.”

Mr. Anthony Mundy, Director of Operations and Safety Certificate Holder is the Designated Person. He has the responsibility to produce the Lancashire Cricket Sports Ground Safety Policy and make this available to the relevant authorities. The Policy is reviewed annually.

Condition 11

“The Holder shall designate a person who shall deputise for the person described in 10 above.”

Mr. Ian Aspey, Stadium Safety Officer, is the designated person. He works closely with Mr. Mundy on the Lancashire Cricket Sports Ground Safety Policy to maintain understanding and seamless handover should that be required.



Lancashire Cricket

Operations Manual Overview 2019

Condition 12

“The Holder should designate a person who shall have executive responsibility for all operational safety personnel employed, contracted or invited to undertake a safety role in connection with the specified activities.”

Mr. Ian Aspey, Stadium Safety Officer, is the Designated Person. He has responsibility to comply with the Lancashire Cricket Sports Ground Safety Policy. The Policy is reviewed annually by the Director of Operations.

Condition 13

“The Holder shall designate a person who shall deputise for the person described in 12 above.”

Miss Sarah McManus, Special Events and Projects Manager is the designated person. She works closely with Mr. Mundy and Mr. Aspey on the Lancashire Cricket Sports Ground Safety Policy to maintain understanding and seamless handover should that be required. Miss McManus holds NVQ Level 4 in Spectator Safety Management.

Condition 14

“The Holder shall designate a person who shall have executive responsibility for ensuring that all building structures, building services and equipment are provided and maintained in such a manner that they safely fulfil their required function.”

Mr. Anthony Mundy, Director of Operations and Safety Certificate Holder is the Designated Person. He has the responsibility to produce the Lancashire Cricket Sports Ground Safety Policy and make this available to the relevant authorities. The Policy is reviewed annually.

Condition 15

“The Holder shall designate a person who shall deputise for the person described in 14 above.”

Mr. Dan Brown, Operations Manager, is the designated persons. He works closely with Mr. Mundy on the Lancashire Cricket Sports Ground Safety Policy to maintain understanding and seamless handover should that be required



Lancashire Cricket

Operations Manual Overview 2019

Condition 16

“The Holder shall designate a person who shall have executive responsibility for ensuring that a Safety Procedures Manual is maintained, updated, and that specified activities take place in accordance with that same Safety Procedures Manual.”

Mr. Ian Aspey, Stadium Safety Officer is the Designated Person and author of this Manual.

Condition 17

“The Holder shall designate a person who, having the title of Safety Officer shall have final responsibility for suspending play for non-sporting reasons during all matches (unless control has been passed to the Police Ground Commander).”

Mr. Ian Aspey, Stadium Safety Officer is the designated person

Condition 18

“The Holder shall designate a person who shall deputise for the person described in 17 above.”

Mr. Anthony Mundy, Director of Operations, is the designated persons. He works closely with Mr. Aspey and has a full understanding of Mr Aspey’s role and therefore more than able to accept a seamless handover should that be required.

Condition 19

“The Holder shall ensure that the persons described in Conditions 10 – 18 (inclusive) above are afforded such authority as is commensurate with their responsibilities and shall ensure that those persons discharge their responsibilities under this certificate.”

Mr. Anthony Mundy, Mr. Ian Aspey, Mr. Dan Brown and Miss Sarah McManus have written authority from the Holder to discharge their responsibilities. All the named persons are subject to regular appraisal.



Lancashire Cricket

Operations Manual Overview 2019

Condition 20

“The Holder shall notify Trafford Council of the names of the persons designated under conditions 10 – 18 (inclusive).”

The names of the persons designated appear in this manual and the council are notified immediately a change to the manual is made.

Conditions 21 and 22 – Spectator Numbers

Condition 21

“The Holder shall ensure that the maximum number of spectators admitted at any one time to the whole ground shall not exceed 24,000 (Twenty- four Thousand).”

Mr. Ian Aspey calculates the maximum safe capacity for the whole ground and advises Trafford Borough Council of the maximum annually. The calculation methodology and reference sources are agreed with Trafford Borough Council’s Team Leader (Pollution & Housing) Public Protection. The maximum capacity calculated is then reflected in Condition 21 of the General Safety Certificate. All spectators are counted on entry to the ground and assessed against the maximum by the Stadium Safety Officer. Entrances are closed on the instructions of the Stadium Safety Officer when the maximum capacity is reached.

Condition 22

“The Holder shall ensure that the maximum number of spectators admitted at any one time to parts of the ground shall not exceed the capacities set out within the Lancashire Cricket Safety Procedures Manual.”

Mr. Ian Aspey calculates the safe capacity for all specified events based on the parts of the ground intended to be made available for spectator access. All spectators are counted on entry to the ground and assessed against the maximum by the Stadium Safety Officer. Entrances are closed on the instructions of the Stadium Safety Officer when the maximum capacity is reached. Trafford Borough Council are notified of all capacity calculations.



Conditions 23 to 33 – Specific Requirements

Condition 23

“The Holder shall take such precautions as may be necessary to ensure reasonable spectator safety.”

Mr. Ian Aspey and **Mr. Dan Brown** complete Safety Risk Assessments. The precautions identified by the safety risk assessments are communicated within the organisation and acted upon accordingly. Regular audits are undertaken to ensure compliance.

Condition 24

“The Holder shall take such precautions as may be necessary to ensure reasonable crowd control.”

Mr. Ian Aspey and **Miss Sarah McManus** complete Safety Risk Assessments. The precautions identified by the safety risk assessments are communicated within the organisation and acted upon accordingly. Regular audits are undertaken to ensure compliance.

Condition 25

“The Holder shall take such precautions as may be necessary to ensure reasonable stewarding of spectators.”

Mr. Ian Aspey and **Miss Sarah McManus** complete Safety Risk Assessments. The precautions identified by the safety risk assessments are communicated within the organisation and acted upon accordingly. Regular audits are undertaken to ensure compliance.

Lancashire Cricket

Operations Manual Overview 2019

Condition 26

“The Holder shall ensure that all stewards employed at the sports ground shall be trained and assessed to a Level 2 Stewarding qualification within the National Qualification Framework, or to be undergoing such training. No steward shall be deployed at the ground until they have undertaken all aspects of the familiarisation and induction training covered by the induction module of the Training Package for Stewarding at football grounds (as amended for cricket grounds).”

No steward shall work unaccompanied until they have completed all aspects of the training set out in modules 1 (General Responsibilities) and 2 (Maintenance of a Safe Environment) of the Football Authorities’ Training Package for Stewarding at football grounds (as amended for Cricket grounds) and have attended 4 matches as a steward. All stewards shall complete their training, assessment and qualification within 12 months thereafter.”

Mr. Ian Aspey addresses these standards in the Safety Risk Assessment.

Condition 27

“The Holder shall ensure that all reasonable policing requirements determined by Greater Manchester Police are provided for.”

Mr. Anthony Mundy and **Mr. Ian Aspey** complete an assessment of each cricket season in advance and identify the need for police attendance. The requirements identified form the basis of the Police Statement of Intent and the Order for Special Police Services. Both the Statement of Intent and the Order for Special Police Services remain under review and are subject to amendment throughout the season.

Condition 28

“The Holder shall ensure that all means of Ingress and Egress are maintained, effective and unobstructed.”

Mr. Ian Aspey and **Mr. Dan Brown** complete Safety Risk Assessments. The precautions identified by the Safety Risk Assessments are communicated within the organisation and acted upon accordingly. Regular audits are conducted to ensure compliance.



Lancashire Cricket

Operations Manual Overview 2019

Condition 29

“The Holder shall ensure that all building structures, building services and equipment are maintained in such a manner that they safely fulfil their required function.”

Mr. Anthony Mundy and **Mr. Dan Brown** monitor the design, condition and use of building structures, building services and equipment by inspection regimes commensurate with the particular structure, service or equipment. They instruct consultant and specialist when necessary. They maintain appropriate records and make these available for inspection.

Condition 30

“The Holder shall ensure that all reasonable fire safety precautions are taken to prevent the outbreak, spread and effects on spectators of fire.”

Mr. Ian Aspey and **Mr. Dan Brown** complete Safety Risk Assessments including fire risk. The precautions identified by the Safety Risk Assessments are communicated within the organisation and acted upon accordingly. Regular audits are conducted to ensure compliance.

Condition 31

“The Holder shall ensure that reasonable levels of medical / first aid facilities are available at the ground, throughout any specified activity, to relieve the immediate suffering of persons injured or taken ill at the ground.”

Mr. Anthony Mundy and **Mr. Ian Aspey** complete Safety Risk Assessments including medical risk. The precautions identified by the Safety Risk Assessments are communicated within the organisation and acted upon accordingly. Regular audits are conducted to ensure compliance.



Lancashire Cricket

Operations Manual Overview 2019

Condition 32

“The Holder shall ensure that such evidence is made available as will enable Trafford Borough Council to satisfactorily audit Lancashire Cricket safety management for compliance with the terms and conditions within this safety certificate.”

Mr. Anthony Mundy, Mr. Ian Aspey and Mr. Dan Brown maintain or have access to all appropriate records. These are made accessible for purposes of immediate audit via an internet portal. Additional evidence is made available on request.

Condition 33

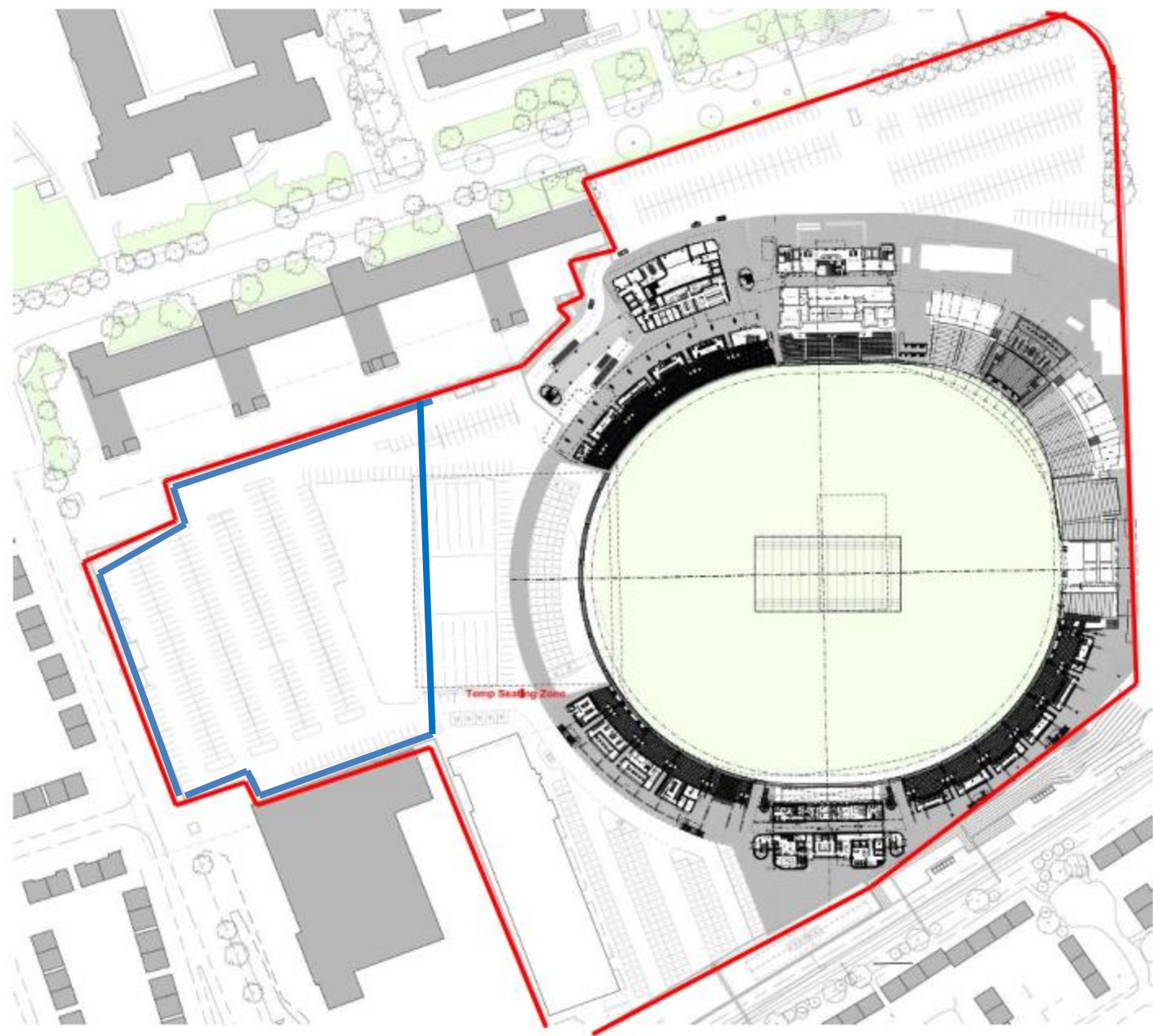
“The Holder shall take reasonable steps to control the supply and consumption of alcohol at the Sports Ground to ensure it does not give concerns for spectator safety.”

Mr. Anthony Mundy and Mr. Ian Aspey complete Safety Risk Assessments including the management of alcohol. The precautions identified by the Safety Risk Assessments are communicated within the organisation and acted upon accordingly. Regular audits are conducted to ensure compliance.

End of Safety Procedures Manual Overview



Emirates Old Trafford, General Safety Certificate Ground Plan 2019



Area Designated as 'No Amplified Music'

This page is intentionally left blank

TRAFFORD COUNCIL

Report to: Safety at Sports Grounds Sub Committee.
Date: 17th July 2019
Report for: Information.
Report of: Corporate Director, Place

Report Title

Report on the Safety Advisory Group Meeting for Lancashire County Cricket Club, March 27th 2019.

Summary

Report summarising the discussions and outcomes of the Safety Advisory Group Meeting.

Recommendation

That the report be noted.

Contact person for access to background papers and further information:

Name: Tony Bibi (Team Leader) Regulatory Services
Extension: 3840

Background Papers: None

SAFETY AT SPORTS GROUNDS ADVISORY GROUP

Report on the Safety at Sports Grounds Advisory Group Meeting For Lancashire County Cricket Club 27th March 2019.

1. BACKGROUND

- 1.1. The purpose of the Safety Advisory Group (SAG) is to advise the local authority in respect of safety management to ensure and promote high standards of safety and security at a sports stadium. Meetings of the SAG are held several times a year as and when necessary; and in particular to review annually a stadium's General Safety Certificate. This is done using a consistent and co-ordinated multi-agency partnership approach. The SAG also advises the local authority in respect of relevant legislation and guidance whereby reports and debriefs relevant to site visits and / or inspections are presented to the SAG in relation to the issue of a General Safety Certificate.

2. SUMMARY

- 2.1. In attendance at the meeting on 27th March 2019 were representatives from Greater Manchester Police, Greater Manchester Police Counter Terrorism Advisor, Greater Manchester Fire and Rescue Service, Emergency Planning Trafford Council, AMEY - Structures, Trafford Council Legal and Democratic Services, Trafford Council Safety at Sports Grounds, Trafford Council Environmental Health, Lancashire County Cricket Club, Safety at Sports Grounds Authority and the Cricket World Cup 19/English Test and Cricket Board.
- 2.2. A Counter Terrorism (CT) update was given by the GMP Counter Terrorism Security Advisor including a general overview of the current national security threat level and guidance on how a multi-agency approach to CT was beneficial. In addition, advice was provided on access to on-line training courses and on new guidance relating to marauding terrorist attacks. Further the SAG was informed that a Civic Quarter Security Review group (SRG) had been organised and a formal presentation had been given to stakeholders in March 2019. The SRG were looking at short and long term security measures relating to CT issues, in the area surrounding the cricket ground.
- 2.3. Ian Aspey, Stadium Safety Officer for Lancashire County Cricket Club, presented the Club's Annual Safety Report for the 2018 Season. This report noted that all the objectives set for that season had been met; this included fully integrating the hotel into the ground's safety and security operations. LCCC placed on record their thanks to Trafford Council's Licensing and Building Control Services for their work over the last season. It was noted that all matches and a Concert had been successfully held without any significant

safety concerns. The Group was also updated and informed that LCCC would be hosting six world cup fixtures and an Ashes Test Match in the 2019 season.

- 2.4 Greater Manchester Police had no issues to report.
- 2.5 Trafford Council gave a local authority review/update .This noted that LCCC had provided information to the Council so that a new capacity for the stadium could be placed on record which takes into account “the wider definition of safety” as defined in the new Green Guide 6th Edition . The Council reported to the group that they had carried out a P and S factor audit in line with Green Guide 6th Edition. This was with a view to reviewing the General Safety Certificate for the 2019 Season.
- 2.6 Greater Manchester Fire and Rescue Service discussed their need for on-line access to the Club’s safety procedures manual; LCCC confirmed that live access can be provided if the Club could access the system used by GMFRS.
- 2.7 It was agreed by the SAG that the General Safety Certificate be re – issued as LCCC now complied with all aspects of the Green Guide 6th Edition and were meeting the new responsibilities which had been set out.
- 2.8 An update was given to the group regarding the Cricket World Cup by the English Test and Cricket Board. The Group were informed that multi-agency meetings regarding the Cricket World Cup had already taken place and additional meetings were scheduled. There was also a City Centre steering group regarding the fan village and other issues. There would be six World Cup fixtures held at LCCC including the high profile fixture of India against Pakistan. The Group were informed that a Spidercam was being implemented and Wi-Fi throughout the stadium would be installed and these would go live this season. Two jumbo scoreboards were also being upgraded prior to the start of the season.
- 2.9 The Safety at Sports Grounds Authority advised the group on up-coming changes to occupational standards for stewards which should be approved by March 2019.

3. RECOMMENDATION.

- 3.1 That the report be noted.

This page is intentionally left blank

TRAFFORD COUNCIL

Report to: Safety at Sports Grounds Sub Committee
Date: 17 July 2019
Report for: Information
Report of: The Corporate Director, Place

Report Title

Sale Rugby Football Club – Annual Safety Report and General Safety Certificate

Summary

Annual Safety Report for Sale Rugby Football Club 2018 and the issue of a new General Safety Certificate

Recommendation

That the report and the re-issue of the General Safety Certificate be noted which will be subject to the conditions set out in the attached draft certificate and the approval of the Corporate Director, Place

Contact person for access to background papers and further information:

Name: Tony Bibi – Team Leader (Environmental Control & Sports Ground Safety)
Regulatory Services
Extension: 3840.

Background Papers: None

This page is intentionally left blank



SALE FC RUGBY

FOUNDED 1861

Heywood Road, Sale, Cheshire, M33 3WB

President: James Hourihan

Chairman: Steve Smith

REPORT FOR SAG – 27th March 2019

Our ground at Heywood Road is predominantly used for rugby union matches played by either teams from Sale FC Rugby or from Sale Sharks (Jets) and rugby league by Swinton Lions.

In addition, due to the history and tradition of the club and its ground we are regularly asked to stage county finals along with representative games for teams representing Cheshire and more recently England Deaf Rugby.

Over the last twelve months, Sale FC Rugby has spent a large amount of time and money improving the facilities for visitors both internally and externally which has helped the profile of Sale FC Rugby grow immeasurably. Interest from people attending the club, not just from the local community but from further afield, has improved markedly which has not only been fantastic for the club but for the whole area.

Our first team gained promotion to the third tier of English rugby, just the Championship separates us and our friends at Sale Sharks, which has brought teams from as far afield as Plymouth to the club.

We can add in the creation of our women's team, Sale 1861 which is collaboration between us and Sale Sharks. Although in its infancy, the team have played a number of friendlies against teams from across the country including two from Scotland with one scheduled against England Deaf Women next month.

Many of these teams and their spectators stay in Trafford the night before a game which will be of benefit to our local businesses and to Trafford as a whole.

Swinton Lions continue to play their home games at Heywood Rd. Their attendances are very good, ranging from 600 to 1500 which again brings people from outside our area to the club and to the borough as a whole.

The management structure at Sale FC Rugby has been strengthened over the last twelve months. I took over as General Manager in March last year and along with Brad McBride, our Events and Functions Manager run the operations of the club seven days a week. We now have four additional staff, Community Coach, an Operations Coordinator an Office Administrator and a Handyman.

On all match days myself, as Ground Safety Officer, the Events and Functions Manager and the Operations Coordinator are always on site. In addition at least three trained and qualified ground stewards, led by Peter England, our Deputy GSO, are also on site.

Sale FC Rugby has a large group of volunteers who, through me and our Volunteer Coordinator, assist with all activities.

When Swinton play, the same staff from Sale FC Rugby and our stewards are in attendance but as Swinton invoke their own match day procedures, our volunteers are not required. All activities are still overseen by myself and my Deputy GSO.

In the last twelve months approximately forty games have been played at Heywood Rd where spectators have been in attendance. Of these fifteen will have been rugby league games.



SALE FC RUGBY

FOUNDED 1861

Heywood Road, Sale, Cheshire, M33 3WB

President: James Hourihan

Chairman: Steve Smith

The maximum crowd we have had for a rugby union game in that time is 826 for a Sale Sharks pre-season game and I am happy to report that during that time we have not had a single issue with crowd control or an incident where outside agencies have been involved.

Swinton have had a few games where the crowd has exceeded 1,000 but these are managed and staffed appropriately in accordance with their procedures. Unfortunately, there have been a number of incidents at Swinton games however these have been dealt with appropriately by Swinton, in line with the safety procedures of both clubs.

After such events, reports are submitted by Swinton to the Rugby League and to the Council and an investigation is undertaken which includes Swinton, the RFL and Sale FC Rugby.

Moving forward, the aim of the club is to continue to raise its profile within our local community and further afield. This will hopefully attract more people to watch our games and to increase the interest of using our venue with others.

We would like to thank Trafford Council along with the other stakeholders for their continued support in providing a safe venue for people to play and watch sport in Trafford.

Dave Hulme
General Manager
25th March 2019



SAFETY PROCEDURES MANUAL

CONTROL OF ISSUE AND AMENDMENT OF THE MANUAL

RESPONSIBILITY

The Ground Safety Officer (GSO) of Sale FC Rugby (Sale FC) will be responsible for the administration, control, review and amendment of the manual.

DISTRIBUTION

Distribution of the manual is controlled to recipients shown on the distribution page of the manual. Those recipients are then responsible for the control of the copy in their possession and must complete any amendments as and when issued.

Apart from the holders of controlled copies it is useful for other persons to have a copy of the whole or part of the manual. The relevant holder of the controlled copy shall ensure that any such copies made with their permission are marked "uncontrolled" on each page so copied.

FAMILIARISATION

Holders of controlled copies are responsible for ensuring, as far as is reasonably practicable, that staff under their control is sufficiently familiar with relevant sections of the manual, and with amendments made to it.

AMENDMENTS

All amendments to the manual shall be signed by the GSO and approved by the Chairman. They shall be accompanied by an instruction to either "add/remove/replace/destroy" the relevant part. This instruction shall be separate from the amendment and will not form part of the manual.

DISTRIBUTION LIST

Sale FC Rugby Executive Committee

Ground Safety Officer:	Dave Hulme
Deputy Safety Officer	Peter England
Trafford Council (Sports Ground Safety):	Nicola Duckworth

SAFETY MANAGEMENT

GENERAL SAFETY POLICY STATEMENT

- 1 Sale FC Rugby is committed to the promotion of safe practices as a mutual objective of all employees, officers, members of Sale FC Rugby and visitors.
- 2 Sale FC Rugby accepts responsibility for the provision of safe facilities and conditions.
- 3 Sale FC Rugby, where applicable, will operate in compliance with current Safety Regulations including the following:
 - (a) SAFETY OF SPORTS GROUNDS ACT 1975
 - (b) FIRE SAFETY AND SAFETY OF PLACES OF SPORT ACT 1987
 - (c) REGULATORY REFORM (FIRE SAFETY) ORDER 2005
 - (d) HEALTH AND SAFETY AT WORK ACT 1974
 - (e) FOOD SAFETY ACT 1990

RESPONSIBILITIES

- 1 Ground Safety Officer.**
 - 1.1 To ensure there is an effective Safety Policy and to periodically appraise its effectiveness.
 - 1.2 To ensure that safety is a permanent agenda item at board meetings.
 - 1.3 To ensure that a safety report is given at every Annual General Meeting.
 - 1.4 To ensure that all employees and Officers understand and actively support the safety policy.
 - 1.5 To be aware of all applicable Safety Legislation and Codes of Practice.

- 1.6 To accept responsibility for the production, organisation and implementation of the Club Safety Policy.
- 1.7 To accept responsibility for all operational safety personnel employed, contracted or invited to undertake a safety role in connection with fixtures or events attended by spectators.
- 1.8 To accept responsibility for ensuring that the Safety Procedures Manual is maintained, updated and that the specified activity takes place in accordance with the Safety Manual.

2 Officers of the “club” and committee chair persons.

- 2.1 To accept responsibility, as applicable, for ensuring that all building structures, building services and equipment are provided and maintained in such a manner that they safely fulfill their required function.
- 2.2 To contribute to and to fully support the safety policy.
- 2.3 To ensure that any employee for whom they are responsible, understand and implement safety procedure.
- 2.4 To bring to the attention of the Ground Safety Officer any incidents or changes in their field of operation that may affect the safety policy.

3 Other employees of Sale FC Rugby

- 3.1 They shall make themselves aware of the safety policy and procedure and shall sign that they have read and understood the safety policy statement.
- 3.2 They shall report all hazards which they cannot control themselves.
- 3.3 It is the duty of all employees to take reasonable care for the health and safety of themselves and other persons.
- 3.4 It is the duty of all employees to co-operate with their employer and any other person in the execution of the safety duty.

4 Contractors.

- 4.1 All contractors working on Sale FC Rugby property shall be responsible for themselves their employees and their subcontractors for compliance with all safety legislation and the Sale FC Rugby Health & Safety Policy.
- 4.2 All contractors shall indemnify Sale FC Rugby against any loss damage or injury resulting from any of their actions or omissions. They shall carry adequate insurance to cover this liability.
- 4.3 The above requirements are a condition of any contract with Sale FC Rugby.

5 Members and Visitors.

- 5.1 They shall observe safety notices and instructions given by persons enforcing the safety policy.
- 5.2 They shall report any accident in which they are involved to the Ground Safety Officer or the Deputy Safety Officer.

ADMINISTRATION OF THE SAFETY PROCEDURES MANUAL

USE OF THE MANUAL

1. The manual shall serve as a reference in connection with all operational procedures, building structures, services and equipment.
2. No changes are permitted to the above without first giving consideration to the effect on safety management and the Safety Manual.
3. It is the responsibility of the person approving any changes to the items listed under heading 1 to consult with the ground safety officer upon the effect on safety management.

LOCAL AUTHORITY POWERS TO INSPECT

1. Powers to inspect as detailed under the Fire Safety and Safety of Places of Sport Act 1987, shall be given at any reasonable time to any person duly authorised by:
 - (a) The Local Authority
 - (b) The Chief Officer of Police
 - (c) The Fire Authority
2. Any person wishing to enter the ground shall carry official identity or authority, which shall be produced as required.
3. Any of the above authorised persons shall be given access to attendance and other safety records and shall be permitted to take copies of such records.

UPDATING PROCEDURES

1. The Safety Manual shall be reviewed annually, immediately following the end of the playing season.
2. The Safety manual may be updated at any time, as may prove to be necessary.
3. Any update to the Safety manual shall take into account:
 - (a) Changes in personnel.
 - (b) Changes to legislation.
 - (c) Changes to the built environment/equipment.
 - (d) Changes in organisation for safety management.
 - (e) As a result of any post match or other safety report or review.

(f) Changes in ground or other operational procedures.

4. All amendments to the manual shall be signed by the GSO and approved by the Chairman of the Executive Committee
They shall be accompanied by an instruction to either "add/remove/replace/destroy" the relevant part.

This instruction shall be separate from the amendment and will not form part of the manual.

ADMINISTRATION OF THE GENERAL SAFETY CERTIFICATE

RE-ISSUE PROCEDURE

The General Safety Certificate shall be updated annually by application to Trafford Council.

LOCAL AUTHORITY AND EMERGENCY SERVICE CONTACTS

Trafford: Nicola Duckworth - Environmental Health Officer (Safety at Sports Ground Lead)
Tel: 0161 912 4734
Email: nicola.duckworth@trafford.gov.uk

Kamran Malek Mostashari - (Amey Ltd Structures)
Tel: 0161 912 2541
Email: Kamran.MalekiMostashari@amey.co.uk

Fire Service: Andrew Wilkinson (GMF&R) Tel: 07966 670180
Darren Heathcote (GMF&R) Tel: 07734 275759

Police: Neil McQueen (GMP Force Events Unit)
Tel: 07584 174826
Gareth Firth (GMP Force Events Unit)
Tel: 07879 481194

Ambulance: Paul Bailey (NWS)
Tel: 0161 279 4882

OTHER PERMISSIONS

1. This manual may not be amended, in any substantiate manner, without the prior consent of Trafford Council.
Other changes may be made at the discretion of Sale FC Rugby, provided that Trafford Council are informed of such changes.
2. Providing that spectator safety is not affected, nothing in the section of this manual dealing with the "built environment" shall require Sale FC Rugby to seek permission from Trafford Council for any changes to that "built environment" not subject to existing bye-laws or permissions.

APPEALS

Any formal appeals shall have regard to the legislative compliant requirements of the mandatory provisions identified in the Safety Policy Statement.

PERIOD OF CERTIFIED USE

1. The Safety Certificate is issued only in respect of the use of the regulated stands for the viewing of rugby football matches or licensed events.
2. The period of certified use is not limited, unless Sale FC Rugby Ltd is notified to the contrary by Trafford Council.

DEFINITIONS AND LIMITATIONS

Definitions and Limitations will be in accordance with the requirements of the statutory provisions

RECORDS

RECORDS LIST

Attendance record (all class A and B matches).

- Pre-match inspection record (all class A and B matches).
- Stewards Attendance Record.
- Trafford Council Match Report (all class A matches).
- Accident record.
- Training record.
- Emergency evacuation drill record.
- Incident record.
- Annual ground inspection record.
- Routine maintenance records.
- Fire extinguisher inspection record.



ATTENDANCE RECORD

FIXTURE:	v
DATE:	
ADMISSIONS TO GROUND	
PAYING	
MEMBERS	
SPONSORS GUESTS	
COMPLIMENTARY	
TOTALS:	

DECLARATION:

The above is an accurate record of attendance.

NAME (BLOCK CAPITALS):

SIGNATURE: DATE:



PRE-MATCH INSPECTION RECORD

Fixture	
Date	
Clubhouse exit doors and emergency exits	
Perimeter Fence	
Ground entry and exit gates	
Ground entry and exit routes	
Richard Trickey Stand	
Scoreboard End	
Jim Birtles Stand	
Clubhouse End	
Pitch Perimeter Rail and Hoardings	
Emergency Lighting	
Public Address System	
Combustible Waste	
Hazardous Materials	
Obstructions	
Trip Hazards	
Surfaces	
Signs	
Comments (use continuation sheet if necessary):	

DECLARATION: The above is an accurate record of assessment

NAME (BLOCK CAPITALS):

SIGNATURE:

DATE:



STEWARD ATTENDANCE RECORD

Fixture		
Date		
Print Name	Signature	Time



TRAFFORD COUNCIL MATCH REPORT

CATEGORY A MATCHES ONLY > 1000

Date of Fixture		
Fixture		
Match Category		
Attendance		
Period of Certified Use	Start:	End:
Match	Start:	End:
Stewarding		
Safety Stewards in Attendance		
Security		
Security in Attendance		
Ejections/Reasons		
Policing		
Police in Attendance		
Arrests/Reasons		
Medical		
Doctors in Attendance		
Ambulances in Attendance		
First Aiders in Attendance		
Persons Treated/Reasons		
Persons Hospitalised/Reasons		
Summary		
Noteworthy Comments		
Significant Incidences		
Signature		
Position		
Date		



ACCIDENT RECORD

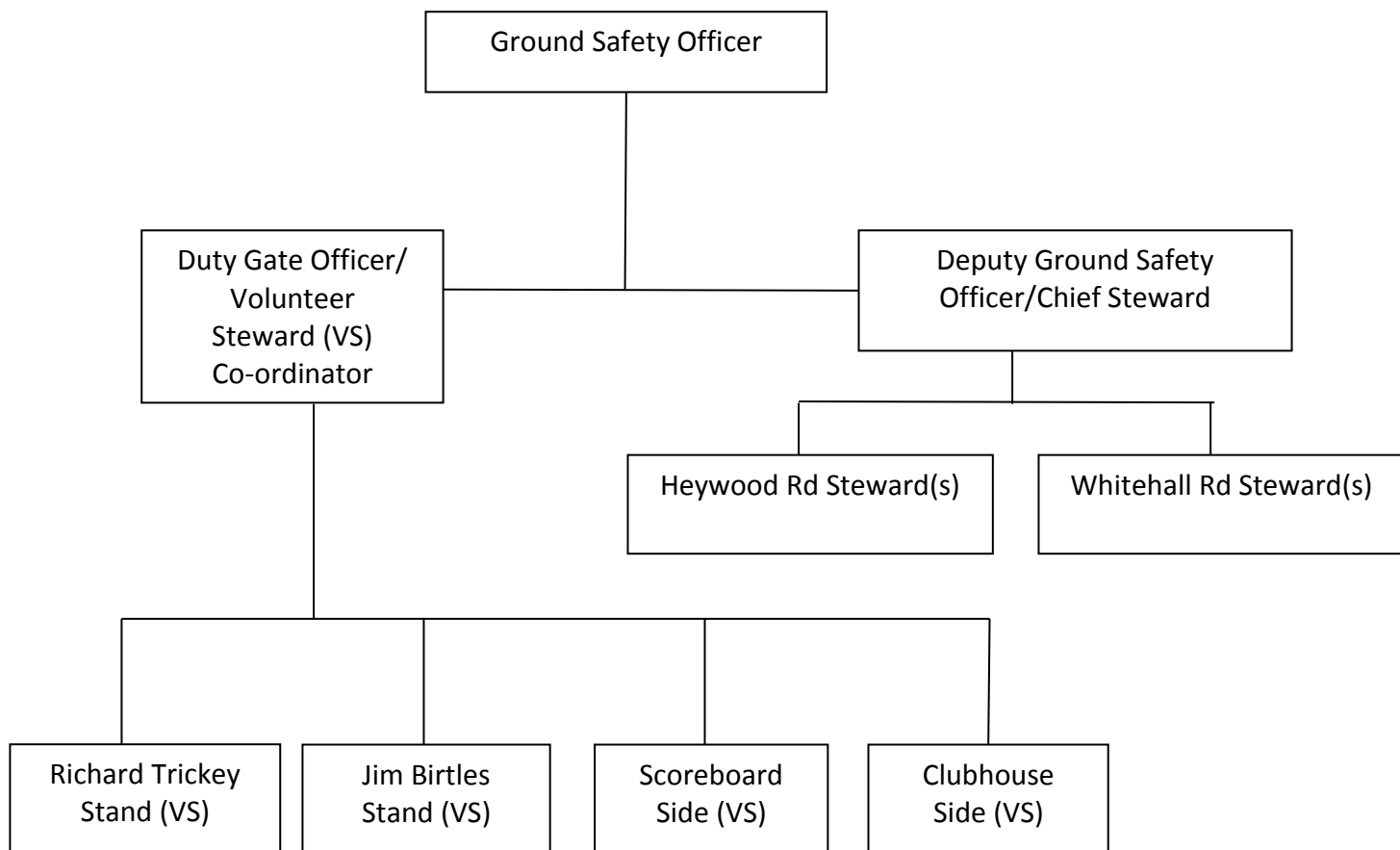
Fixture	
Date	
Name of Accident Victim	
Contact details	
Accident Description	
Injury	
Treatment	
Hospitalised	
Signature	
Name	
Position	



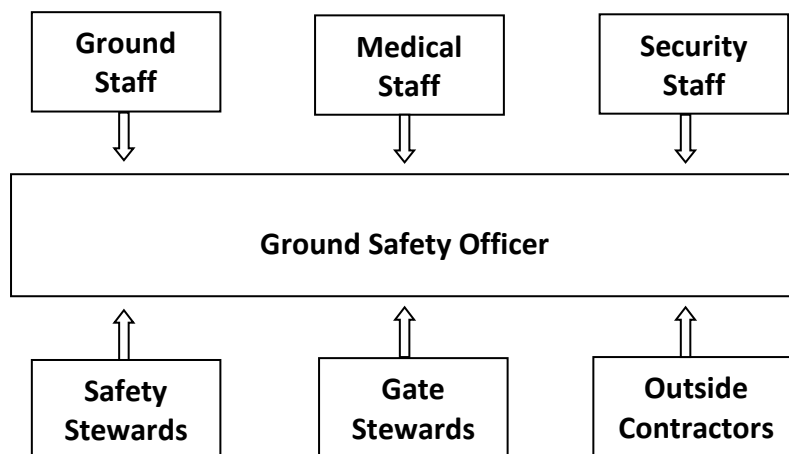
INCIDENT RECORD

Fixture	
Date	
Incident Description	
Police action	
Fire Service Action	
Ambulance Action	
Outcome	
Corrective Action	
Signature	
Name	
Position	

ORGANISATION FOR SAFETY MANAGEMENT



PERIOD OF CERTIFIED USE (MATCH DAYS)



REVIEWS OF POLICIES AND PROCEDURES AFFECTING SAFETY

POST MATCH SAFETY REVIEWS

The ground safety officer shall produce a safety report within four working days of a category "A" or "B" match taking place.

This report shall be issued to the Chairman of the Sale FC Rugby Executive Committee.

Within seven working days of receiving the report, the recipient shall consult with the ground safety officer and where appropriate issue a written statement of the outcome.

ANNUAL SAFETY REVIEW

An annual safety review shall be undertaken by the Chairman in consultation with the Ground Safety officer.

This shall take into account all post match safety reviews, the mid-season and annual ground inspection, and any other relevant information.

Where necessary, appropriate changes shall be made to the Safety Manual.

SAFETY PERSONS

	Name	Home Telephone	Business Telephone	Mobile Telephone
Ground Safety Officer	Dave Hulme			07970 474873
Deputy Ground Safety Officer	Peter England			07761 070690

FIRE SAFETY PROVISION

- 1 Firefighting equipment, as listed below, is located at the entrance to and inside the Smithy Bar and Changing Rooms

Type	Number
Water	2
Foam	3
Fire blanket	1

- 2 Fire Safety Precautions.

No readily-combustible material may be stored under the North Stand.

All fire extinguishers must be checked and certified annually, for which the Club shall be responsible.

Fire escape routes shall be clearly marked and free from obstruction at all times.

Fire doors shall not be locked when the buildings are in use.

GENERAL LIGHTING AND ELECTRICAL INSTALLATION

- 1 The electrical installation consists of two three phase supplies, one to the floodlights and east side car park lights the other to the remainder of the site.
The three phase supplies are contained in two structures adjacent to the Whitehall Rd gate.
All installations to be in accordance with the current edition of BS7671.
- 2 Emergency lighting, complying with the requirements of BS5266: Part 1: 1988 is provided in the clubhouse areas and in the Richard Trickey Stand including the office areas below.
Outdoor lighting is provided in the main stand and at various points around the ground.

GAS INSTALLATION

Gas systems are in accordance with the Gas Safety Regulations.

DISABLED PROVISION

Free circulation is allowed around the east, west and south sides of the ground. Therefore any part of this area may be used by spectators in wheelchairs.

Both entrances to the ground are accessible by wheelchairs.

AREA CAPACITIES

Area	Capacity
North Stand Seated	1300
South Stand Standing	800
South Standing (70 M)	300 (pitch perimeter)
North Standing (70 M)	300 (pitch perimeter)
West End Standing (70 M)	300 (pitch perimeter)
East End Standing (70 M)	300 (pitch perimeter)
Total	3300

OPERATIONAL SIGNAGE

All signage shall be erected and maintained to ensure the safe ingress and egress of spectators at all times including for that of an emergency evacuation.

OPERATIONAL COMMUNICATIONS SYSTEMS

1. The ground safety officer is able to contact the emergency services by land line or mobile phone.
2. A megaphone is available for emergency use in the event of failure of the PA system.
- 3.

ACCESS FOR EMERGENCY VEHICLES

- 1 Access for emergency vehicles shall be kept free from obstruction at all times. In particular the parking of vehicles is not permitted on the access road behind the main stand or the entrance road to the Whitehall Road gate. Parking of coaches or other wide vehicles is not permitted on Heywood Road.

- 2 Preferred access for emergency vehicles will be through the Whitehall Road entrance and through the section of removable pitch perimeter rail onto the pitch. However, provision must be maintained for access via the Heywood Road entrance.
- 3 The stewards will ensure that these entrances are viable at all times during a spectator event.

POLICE FACILITIES/EQUIPMENT

No police facilities or equipment are provided on the ground, nor is this deemed to be necessary for the safety of spectators.

Police will be asked to attend any fixture deemed to carry a risk of public disorder.

SANITARY PROVISION

- 1 Clubhouse
 - (a) Eight ladies toilets, seven hand wash basins with hot/cold water, soap and hand drying facilities are provided.
 - (b) Five gents WC's, nine urinals, three hand wash basins with hot/cold water, soap and hand drying facilities are provided.
 - (c) One further ladies and gents WC is available in the Taekwondo Studio on request.

COMMERCIAL TELEVISION

Commercial television is deemed to be contractors and are responsible for their own actions as detailed in this manual.

No specific facilities will be provided nor will it be the responsibility of Sale FC Rugby.

ROUTINE INSPECTION AND MAINTENANCE

A pre match inspection report shall be carried out immediately prior to the commencement of a game as well as a post-match inspection report. These documents will be stored electronically for all fixtures and will be forwarded to the Club's Executive Committee in the event of an occurrence taking place.

GROUND OPERATION

FIXTURE CATEGORIES

Football matches shall be categorised as "A", "B" or "C" category matches after consultation between the Chairman.

In determining the match category regard shall be given to the type of fixture, the opponents and the expected attendance as indicated by the attendance accounting records.

If a near capacity crowd is expected then the fixture will be all ticket.

Parameters and ground operating procedures shall be in accordance with the following table:

	"A"	"B"	"C"
Expected crowd	>1000	300 - 1000	<300
Separate North Stand and Ground tickets issued	Yes	No	No
Ground Safety Officer present	Yes	Yes	No
Pre-match preparations/inspections	Yes	Yes	No
Traffic control	Yes	Yes	No
Control of entry to ground and North Stand	Yes	Yes	No
Stewards in attendance	Yes	Yes	No
End of match activities	Yes	Yes	Yes

PRE-MATCH PREPARATIONS

- (a) Check the operation of exit doors and gates including mechanisms securing them to ensure that they can be opened immediately in an emergency.
- (b) Test fire warning, emergency lighting, public address and other communications systems 24 hours before an event.
- (c) Check that there are no accumulations of combustible waste, if possible remove any hazardous materials from the premises; if not, make sure they are stored well away from public areas.
- (d) Check that all entry exit routes are clear of obstruction, free from trip hazards, that surfaces are not slippery and that all such routes can be safely and effectively used.
- (e) Check that all crowd control barriers are correctly in place.
- (f) Check that directional and traffic control signs are in place.
- (g) Ensure that sufficient numbers of stewards and first aid people are present.
- (h) Ensure that first aid materials are maintained at the correct level.

TRAFFIC CONTROL

- (a) A steward will be on duty at the top of Heywood Road, who will allow access of authorised vehicles only.

CONTROL OF ENTRY TO GROUND AND NORTH STAND

Ground Entry

At least 90 minutes before kick-off time the Heywood Road and Whitehall Road gates shall be manned by Gate Stewards.

Sequentially numbered tickets up to a maximum of the ground capacity shall be distributed between the gates for Cat A games.

Once the supply of numbered tickets has been exhausted, no further person may be admitted through that gate. However, it will be permitted for the Ground Safety Officer to reallocate spare ticket capacity from another gate if this becomes desirable for the safe and speedy entrance of spectators to the ground.

Providing the ground is filled to under capacity or in the case of a capacity crowd that no further persons are waiting to enter, the Gate Stewards may stand down thirty minutes after kick-off.

Before any spectator is admitted to the ground, crowd control barriers, manned by Safety Stewards, shall be in place giving control of entrance and exit to the North Stand for all Class A matches.

Stewards shall direct people to standing or seated accommodation as necessary or instructed by the Ground Safety officer.

PROCEDURE FOR DEALING WITH CASUALTIES

Single casualty with minor injuries:

Pre or post match, such a casualty would be dealt with by the First Aider, usually one of the Safety Stewards.

Multi-casualties with relatively minor injuries:

In the event of a significant number of casualties the referee would be asked to stop the game, if necessary by use of the PA system. Casualties would be assessed by the game doctor or the First Aiders. The changing rooms would be used for treatment of those minor injuries.

Single casualty with serious condition:

The game doctor would assess the condition of the patient, the First Aider would assist in stabilising the patient and when considered safe enough, the patient would be transported to the nearest A & E department.

Multi-casualties with serious conditions:

The triage procedure would be invoked by the game doctor.

The game doctor and First Aiders would attempt to "Triage" the injured having already made a decision as to the need for back up emergency services and organised their arrival via the Whitehall road entrance.

All players and officials would leave the pitch.

The crowd would be informed via the PA system, that the area between the two posts down the centre of the pitch was for casualties only.

Stewards would be responsible for helping casualties to this area and ensuring that spectators without injury did not enter this area.

The PA system would be used to appeal for any other medically, nursing or paramedical trained persons in attendance to help in stabilising the casualties prior to removal to hospital.

TREATMENT RECORDS

Records of all accidents, injuries, illness and treatment given to players, officials and spectators shall be kept. The club medical consultant through the game doctor shall be responsible for the upkeep and maintenance of these records. The game doctor shall provide the ground safety officer with all non playing details immediately following the fixture.

RESPONSIBILITIES UNDER THE SAFETY MANUAL

GROUND SAFETY OFFICER

The Chairman through delegation to the Ground Safety Officer is responsible for the production, organization and implementation of the Club Safety Policy.

This includes all operational safety personnel, building structures, building services and equipment.

He must also ensure that all fixtures take place in accordance with the Safety Manual.

DUTY GATE OFFICER/VOLUNTEER STEWARD (VS) CO-ORDINATOR

The Duty Gate Officer/Volunteer Steward (VS) Co-ordinator is required to contribute to and to fully support the safety policy.

Accordingly he/she must ensure that any employee, for whom he is responsible, understands and implements safety procedure.

He/She must also bring to the attention of the Ground Safety Officer any incidents or changes in his/her field of operation that may affect the safety policy.

ALL STEWARDS

You must be aware of safety policy and procedure as it affects your duties.

You must report all hazards that you cannot control yourself.

You must take reasonable care for the health and safety of yourself and other persons.

You must co-operate with the Ground Safety Officer in the implementation of the safety duty.

GATE STEWARDS

Gate stewards shall be under the control of the Duty Gate Officer until kick-off time, after which, those remaining on duty shall be under the control of the Ground Safety Officer.

SAFETY STEWARDS

Safety stewards shall be under the control of the Deputy Ground Safety Officer/Chief Steward.

GENERAL OPERATIONAL PROCEDURES

All stewards shall be identified by wearing High Visibility clothing.

In the event of any accident, injury, incident, or use of firefighting equipment, then a verbal report must be given to the Ground Safety Officer, who may request a written report.

GATE STEWARDS

GATE STEWARD LOCATIONS

Gate stewards shall be positioned as follows:

The number of gate stewards on the Heywood and Whitehall Road gates shall depend upon the expected crowd.

A steward shall take up position at the top of Heywood Road and shall, as necessary, direct traffic to the appropriate parking area. A suitably dimensioned "CAR PARK FULL" board shall be placed in the roadway. This steward shall remain on station at all times prior to kick-off time.

For Class A matches two gate stewards shall be positioned at the spectator entrance to the North stand and shall only permit entry to valid ticket holders.

At least one gate steward shall remain on duty on each gate until 30 minutes after kick-off time, or in the case of the gates being closed (NOT LOCKED) due to a capacity crowd, for as long as it may prove necessary to keep those gates closed.

SAFETY STEWARDS

SAFETY STEWARD LOCATIONS

Safety stewards shall be positioned as follows:

Category A & B

West Side - one steward;
East Side - one steward;
Heywood Road gate - one steward;
Whitehall Road gate - one steward;
Little B gate - one steward;
Richard Trickey Stand - two stewards;
Jim Birtles Stand - one steward;
Stand stewards may take a position at the top of the stand or the bottom of the stairway as events dictate.

Category C

Patrol West Side - one steward;
Partol East Side - one steward;
Heywood Road gate - one steward;
Whitehall Road gate - one steward;

For Cat A and B games at the end of the match, all safety stewards shall go pitchside and remain in position until stood down by the Ground Safety Officer.

When arriving at your point of duty check the immediate vicinity for suspicious packages or unattended bags. If in any doubt then the ground Safety Officer should be contacted. Under no circumstances should radio or mobile phone communication be used for this purpose.

Prevent overcrowding by ensuring the crowd limits in various parts of the ground are complied with.

Prevent spectators, as far as is possible, from climbing upon structures, fences or barriers, and from standing upon seats. Where by nature of the incident you are unable to control it, then you should report it to the nearest police officer, or if no police officer is present to the ground safety officer.

Ensure all approaches and emergency exits are kept clear and that vehicles are correctly parked.

Ensure all gangways and exits are kept clear.

Assist in the diversion of spectators to other parts of the ground, particularly if the capacity of an area is about to be reached.

Identify any incident or occurrence among spectators and report your findings to the police or ground safety officer.

Know the location of the first aid point. – (Entrance to changing rooms)

Be fully conversant with the emergency signal procedure detailed in this handbook.

Comply promptly with any instruction given in an emergency by a police officer or the ground safety officer.

Remain at your allocated post as instructed unless authorised or ordered to by a police officer or the ground safety officer.

Report to the ground safety officer any defect or damage which is likely to pose a threat to spectator safety (e.g. a damaged crush barrier or rail).

Be familiar with and assist in the emergency procedures detailed in this handbook.

Assist in the prevention of breaches of ground regulations.

EMERGENCY PROCEDURES

In the event of a real or suspected emergency the Ground Safety Officer must be notified immediately. Should the circumstances permit, the Ground Safety Officer may elect to give a coded message over the PA system. This message will be: "Attention stewards code white (area of possible emergency)" Stewards should then be prepared to react to an emergency in the named area and to expect further instructions over the PA system.

Should the possible emergency prove to be unreal, a further coded message will be relayed over the PA system: "Attention stewards code green (area of possible emergency)".

In the event of a major incident, the Ground Safety Officer shall give a message "Attention code red" over the PA system.

The public address system will be used as necessary to give additional direction or information to spectators, players and officials.

The Ground Safety Officer shall direct operations until such time as the emergency services are ready to take control. All Stewards will report to the Ground Safety Officer.

Evacuation of spectators will be with the assistance of the stewards who will direct people out of the ground by the nearest designated emergency exit.

ACCESS FOR EMERGENCY VEHICLES

Access for emergency vehicles shall be kept free from obstruction at all times. In particular the parking of vehicles is not permitted on the access road behind the main stand or the entrance road to the Whitehall Road gate. Parking of coaches or other wide vehicles is not permitted on Heywood Road.

Preferred access for emergency vehicles will be through the Whitehall Road entrance and through the section of removable pitch perimeter rail onto the pitch. However, provision must be maintained for access via the Heywood Road entrance.

The stewards will ensure that these entrances are viable at all times during a spectator event.

CONTINGENCY PLAN FOR EMERGENCY AMBULANCE

The ambulance entry point will be via Whitehall road and through the removable perimeter barrier onto the pitch. This route must be kept clear of obstructions at all times.

Two stewards will be designated to marshal a casualty clearing lane. This lane will be an area slightly wider than the goal posts and running down the centre of the pitch from the clubhouse end to the centre line.

EMERGENCY EVACUATION PROCEDURE

The Steward at the east side of the ground shall, upon receiving instructions, open the Little-B gate and take up a position to prevent vehicles leaving from the east parking areas.

Emergency evacuation routes are as follows:

Richard Trickey Stand: through the pitch rail barriers onto the pitch.

East end of ground: Through the Little-B and Whitehall Road exits respectively. One Steward shall ensure that no cars leave the car park.

South Stand (Jim Birtles): Through the Whitehall Road exit. Stewards shall ensure that no cars leave the car park and that no spectators pass through to the West End of the ground.

West end of ground (adjacent to club house): Onto the pitch or out through the Heywood Road and Whitehall Road exits respectively.

Clubhouse: Onto the pitch or out through the Heywood Road and Whitehall Road exits respectively.

GROUND REGULATIONS

The Richard Trickey Stand is a NO SMOKING area.

No glasses or bottles are permitted outside the licensed bar areas.

No viewing is permitted from within the pitch perimeter rail.

Gangways, access routes and exits must not be obstructed.

Climbing of pylons or onto roofs or segregation barriers is not permitted.

Cars may only be parked on the designated car parks.
The consumption of alcohol is not permitted by stewards on duty.
Means of ingress and egress shall be effectively maintained and unobstructed at all times.
Access for emergency vehicles shall be maintained at all times.

SAFETY STEWARD END OF MATCH ACTIVITIES

Carry out a general visual inspection for signs of damage which might create a potential danger to the public and take remedial action.
Clear away litter and inspect the ground to ensure that there are no accumulations of combustible waste. The ground safety officer shall produce a safety report within four working days of a category "C" or "B" match taking place. This report shall be stored electronically and in the event of an occurrence forwarded to the executive chair.
Within seven days of receiving the report, the recipient shall consult with the ground safety officer and where appropriate issue a written statement of the outcome.
The ground safety officer shall complete the required Trafford MBC "MATCH REPORT" and forward a copy to the TMBC Licensing Inspector within seven days of a Class A fixture taking place.

INCIDENT RESPONSES

The Ground Safety Officer shall direct operations in the event of a major incident until such time as the emergency services are ready to take control. The Stewards will report to the Ground Safety Officer. Evacuation of spectators will be with the assistance of the stewards who will direct people out of the ground by the nearest exit.
The public address system will be used as necessary to give additional direction or information to spectators.
The Contingency plan for emergency ambulance shall be invoked.
The ambulance will be summoned by the crowd doctor or if not present, the ground safety officer. Entry point will be via Whitehall road and through the removable perimeter barrier onto the pitch. Two stewards will be designated to marshal a casualty clearing lane. This lane will be an area slightly wider than the goal posts and running down the centre of the pitch from the clubhouse end to the centre line. In the event of an incident, the ground safety officer shall produce an incident report. This report shall take the format detailed in the records section of this manual.

This page is intentionally left blank

TRAFFORD COUNCIL

FIRE SAFETY AND SAFETY OF PLACES OF SPORT ACT 1987

GENERAL SAFETY CERTIFICATE

2019

FOR

SALE RUGBY FOOTBALL CLUB

DRAFT

FIRE SAFETY AND SAFETY OF PLACES OF SPORTS ACT 1987

GENERAL SAFETY CERTIFICATE

ARRANGEMENT

GENERAL SAFETY CERTIFICATE

APPENDIX 1 OPERATIONS MANUAL

APPENDIX 2 PERMITTED NUMBERS OF SPECTATORS AND OTHERS PRESENT

APPENDIX 3 SPECIFIED ACTIVITIES

DRAFT

AS AMENDED

INFORMATION

It is important to know all the provisions of the Safety of Sports Grounds Act 1975, which are relevant to stadia within its scope.

The following points are particularly important but reference should be made to the Act itself for authoritative information.

(i) **Right of Entry and Inspection**

Section 11 of the Act gives to authorised officers the power to enter and inspect a sports ground and to make any inquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

(ii) **Alterations and Extensions**

Section 8 of the Act requires notice to be given to the Council before work is begun on any proposed alteration or extension to the sports ground.

(iii) **Offences and Penalties**

For the following offences, that is to say: -

(a) Contravening any term or condition of this certificate (otherwise than in pursuance of a prohibition notice), admitting spectators to the sports ground at a time when no application for a safety certificate has been made or where a certificate does not relate to the current sports ground or has been withdrawn, surrendered or cancelled; or in contravention of a prohibition notice, the penalty is, on summary conviction, a fine not exceeding the statutory maximum or, on conviction on indictment, a fine or imprisonment for a term not exceeding two years, or both.

(b) Knowingly or recklessly making a false statement or producing, signing, furnishing or otherwise making use of a document containing a false statement, or

(c) Failing to give notice of an alteration or extension to the sports ground or obstructing an authorised officer, the penalty is on summary conviction, a fine not exceeding level 5 on the standard scale.

(iv) **Prohibition Notices**

Section 10 of the Act (as amended) provides that if the local authority are of the opinion that the admission of spectators to a sports ground or any part of a sports ground involves or will involve a risk to them so serious that, until steps have been taken to reduce it to a reasonable level, admission of spectators to the ground or that part of the ground ought to be prohibited or restricted, the authority may serve a notice (referred to as a "prohibition notice") on the Holder of the general safety

certificate or the person responsible for the management of the ground, prohibiting or restricting the admission of spectators.

(v) **Appeals**

Section 5(3) of the Act (as amended) provides that an interested party may appeal to a Magistrates' Court against the inclusion of anything in, or the omission of anything from, a safety certificate.

(vi) **Transfer of the Certificate**

If the Holder of the safety certificate ceases to be the person responsible for the management of the ground, an application must be made to the Council for the transfer of the certificate to some other qualified person.

(vii) **Other Legislation/guidance**

The holder should be aware that apart from the legislation detailed in (i) above there may be other acts and guidance that apply to the sports ground. These include health and safety legislation, legislation relating to people with disabilities, civil contingencies legislation, The Regulatory Reform Fire Safety Order (2005), Sports Ground and Stadia Guide No.4: 'Safety Management' document and any other specific pieces of legislation or guidance that may have relevant safety implications.

NOTE: No temporary variation of the terms and conditions of the certificate will be permitted other than in accordance with the terms and conditions of any relevant letter of consent by the certifying authority

FIRESAFETY AND SAFETY OF PLACES OF SPORT ACT 1987

GENERAL SAFETY CERTIFICATE

SALE RUGBY FOOTBALL GROUND

1. In exercise of the powers conferred by the Safety of Sports Grounds Act 1975 (as amended) and all other enabling powers, **Trafford Council** hereby issues to: -

SALE RUGBY FOOTBALL CLUB

- ("The Holder"), this General Safety Certificate in respect of **SALE RUGBY FOOTBALL CLUB, HEYWOOD ROAD, BROOKLANDS , SALE M33** covers the safety of all persons in the whole sports ground to ensure that parts of the ground in the immediate vicinity of the regulated stands (North and South) do not affect the safety of people within the regulated stands.
2. This Certificate includes the Appendices and Drawings attached hereto.
 3. The words used in this Certificate and the appendices attached hereto shall have the meaning assigned to them by the Safety of Sports Grounds Act, 1975, the Fire Safety and Safety of Places of Sport Act, 1987 and current edition of the Guide to Safety at Sports Grounds.
 4. The Holder shall retain control over the whole and each part of the sports ground and shall take all necessary precautions for the reasonable safety of all people admitted to the sports ground. The responsibility for the safety of all people at the sports ground lies at all times with the Holder.
 5. The Holder shall inform the Council of the name of the person at senior level in the organisation who is responsible for safety policy and its implementation, together with those of the safety officer and deputy safety officer who shall be of sufficient competence, status and authority to take responsibility for safety at the ground and be able to authorise and supervise safety measures. Either the safety officer or a nominated deputy shall be present at any event during which all people are admitted to the ground.
 6. Unless a nominated Safety Officer or Deputy Safety Officer whose appointment has been notified to the Council, is present, the capacity of the sports ground will be zero.
 7. The Holder shall ensure compliance with the terms and conditions of this certificate at all times the sports ground is in use for a specified activity. In relation to a Specified Activity, this Safety Certificate will be in operation **TWO** hours before the start and **ONE** hour after the end of the activity. The responsibility for safety of those present at the sports ground lies at all times with the Holder.
 8. The use of the sports ground for spectator events under this General Safety Certificate is restricted to those activities specified in Appendix 3 and is subject to the terms and conditions set out in this Certificate. No ancillary activities, apart from those listed in Appendix 3, are permitted without the prior written consent of the Council.
 9. The Holder shall produce and comply with a written statement of event safety policy for all people and employees, outlining the chain of command, and covering the

safety objectives and the means of achieving them and take steps to ensure that it is known and understood by all staff and voluntary workers who may be involved in ground operations. The Holder shall also ensure that the policy is reviewed annually and revised as necessary. A copy shall be included in the operations manual and a copy of the policy shall be forwarded to the Council.

10. The Holder shall maintain and comply with all sections of the Operations Manual at appendix 1 which relates to the safety of all people at the sports ground.
11. The Holder shall keep under review the effectiveness of the Operations Manual and undertake a formal review as soon as practicable after any incident in which safety may have been put at risk. The Holder shall notify the Council in advance of any proposed change to the Operations Manual and provide full details of such proposals.
12. The Holder shall ensure that the maximum number of spectators and staff that may be admitted at any one time to the sports ground and to each part thereof shall not exceed the capacities specified in Appendix 2, and shall also ensure that any measures for managing crowds prescribed in the Operations Manual and this certificate are observed.
13. The Holder shall, on the basis of a risk assessment, identify and apply precautions to prevent the outbreak and spread of fire; measures to ensure the safety of all people should fire break out; provision and maintenance of fire safety equipment and the training of staff to deal with an outbreak of fire. These shall be set out in a fire safety plan in of the Operations Manual, a copy of which is Appendix 1 to this Certificate.
14. The Holder shall undertake or commission a medical needs assessment from a competent person or organisation. In undertaking this assessment, the local ambulance NHS trust, event doctor or event practitioner and first aid providers should be consulted. From the results of this assessment the Holder shall produce a medical plan defining the levels of medical and first aid provision for staff and all people at the sports ground which shall be set out in of the Operations Manual, a copy of which is at Appendix 1 to this certificate.
15. The Holder shall, on the basis of a risk assessment, identify the equipment, permanent staff, safety management personnel, stewards and others necessary to monitor, direct, guide, manage and assist all people during specified activities.
16. The Holder shall, on the basis of a risk assessment, identify the inspections and testing of structures, equipment and systems necessary to ensure the reasonable safety of all people. The Holder shall set out the frequency of the inspection and testing in of the Operations Manual, a copy of which is at Appendix 1 to this certificate. The frequency of any such inspection and test should not exceed the frequency indicated by the equipment manufacturer.
17. The Holder shall keep a record of all inspections and tests specified in the Operations Manual. These records shall be available for inspection by authorised officer's at all reasonable times."
18. The Holder shall assess in writing, the risk of incidents prejudicing public safety or disrupting normal operations and produce a plan of action to deal with all contingencies. The plan of action shall be produced in consultation with the Police,

Fire Brigade, Ambulance Service and the Council where appropriate. The plan of action shall cover all reasonably foreseeable contingencies up to and including the need for partial and/or the need for total evacuation of the sports ground and shall identify appropriate individuals and their respective tasks. The plans shall be reviewed annually, after any incident, near miss or exercise.

19. The plan of action shall also be reviewed when any permanent or temporary change is made to the structures or installations at the ground. Where following any review the Holder revises the plan of action in of the Operations Manual, a copy of the revisions should be forwarded to the council.
20. The Holder shall assess in writing, the risk of crowd disorder and anti-social behaviour which may cause physical harm or injury occurring at the ground and shall develop a written plan to deal with such risks. The Holder shall set out the written crowd disorder and anti-social behaviour plan in the Operations Manual. The plans shall be reviewed annually, after any incident, near miss or exercise.
21. The Holder shall assess in writing, the risk of a terrorist incident occurring at the ground which may cause physical harm or injury and shall develop a written plan to deal with such risks. The written plan shall be produced where possible following consultation with the Police. The Holder shall set out the written counter terrorism plan in the. The plans shall be reviewed annually, after any incident, near miss or exercise.
22. After conducting all the necessary risk assessments, the holder shall produce detailed capacity calculations in accordance with the guidance set out in the current edition of the Guide to Safety at Sports Grounds. These calculations shall be reviewed at least once a year, after any structural changes made at the sports ground and/or after any incident that involves implementing the Holder's emergency plans. The calculations shall be submitted to the council. The Holder may within this document specify different capacities for different events that might be held within the Sports Ground.
23. The Holder shall use his or her best endeavours to agree a Statement of Intent with the police over their respective roles.
24. The Holder shall give not less than 35 days notice to the Council, Police, Fire Brigade and Ambulance Service of all forthcoming specified events, together with details of any activity that might require a change to this certificate and not less than 3 months notice before the sports ground is used for Group C activities specified in Appendix 3. The 35 days notice can be waived by agreement with the Council.
25. The Holder shall notify the Council, in writing, at least 28 days before any change of circumstances affecting this certificate. Any changes, which may involve alterations or conditions at the ground, shall be accompanied by sufficient information: -
26. No alteration or addition shall be made to the sports ground or its structures or installations without the prior written consent of the Council.

28. No specific activity, which is specially presented for children, shall take place until the Council's consent has been given in writing. At least 28 days notice in writing shall be given to the Council of any intention to provide such a specified activity.
29. The Holder shall draw up and keep up to date plans showing the layout of the sports ground, buildings, equipment, and all details considered necessary by the Council in connection with the Safety Certificate and shall upon request supply the Council with copies.
30. This Certificate is issued without prejudice to other legislation controlling the construction or use of sports grounds or buildings or otherwise affecting the Holder and does not invalidate any statutory obligation upon the Holder. The specific requirements of this certificate shall not be regarded as the limit of the obligation placed on the Holder to take all necessary precautions for the reasonable safety of all people admitted to the sports ground.
31. The previous Certificate, effective from **2017** is replaced by this Certificate with effect from xxxxxxxxxxxxxxxx. The Council will review this Certificate annually.

Enter name and address of Issuing Authority

(The Officer appointed for this purpose)

Date:

APPENDIX 1
Operations Manual

DRAFT

APPENDIX 2

PERMITTED NUMBERS OF SPECTATORS AND OTHERS PRESENT

North Stand Seated :	1300
South Stand &standing:	800 +300 (pitch perimeter)
North Standing (70 M):	300 (pitch perimeter)
West End Standing (70 M)	300 (pitch perimeter)
East End Standing (70 M)	300 (pitch perimeter)
Total Capacity =	3300

APPENDIX 3

SPECIFIED ACTIVITIES

ACTIVITIES COVERED BY THE CERTIFICATE

The activities covered by this certificate are as follows: -

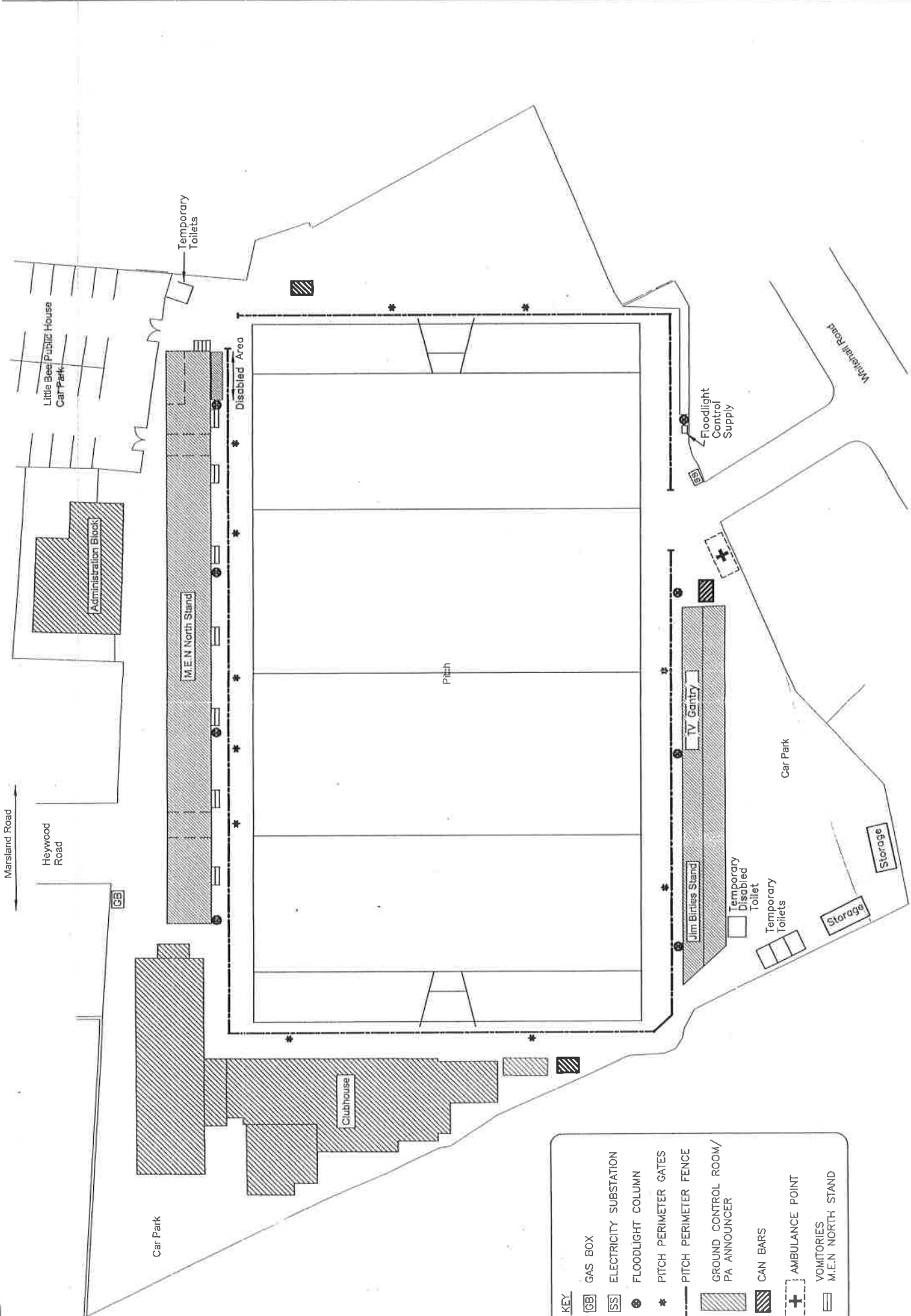
- Playing of Football or Rugby

Any pre-match entertainment, including live music and dancing, shall not be commenced until the gates to the sports ground have been opened for the admittance of the public to the activities listed above and covered by the terms and conditions of the certificate.

DRAFT

DRAFT

DRAFT



KEY	
	GAS BOX
	ELECTRICITY SUBSTATION
	FLOODLIGHT COLUMN
	PITCH PERIMETER GATES
	PITCH PERIMETER FENCE
	GROUND CONTROL ROOM/ PA ANNOUNCER
	CAN BARS
	AMBULANCE POINT
	VOMITORIES
	M.E.N NORTH STAND

This page is intentionally left blank

TRAFFORD COUNCIL

Report to: Safety at Sports Grounds Sub Committee.
Date: 17th July 2019
Report for: Information.
Report of: Corporate Director, Place

Report Title

Report on the Safety Advisory Group Meeting Sale Rugby Football Club, March 27th 2019.

Summary

Report summarising the discussions and outcomes of Safety Advisory Group Meeting Held on the 27th March 2019

Recommendation

That the report be noted.

Contact person for access to background papers and further information:

Name: Tony Bibi (Team Leader) Regulatory Services
Extension: 3840

Background Papers: None

SAFETY AT SPORTS GROUNDS ADVISORY GROUP

Report on the Safety at Sports Grounds Advisory Group Meeting For Sale Rugby Football Club 27th March 2019.

1. BACKGROUND

- 1.1. The purpose of the Safety Advisory Group (SAG) is to advise the local authority in respect of safety management to ensure and promote high standards of safety and security at a sports stadium. Meetings of the SAG are held several times a year as and when necessary; and in particular to review annually a stadium's General Safety Certificate. This is done using a consistent and co-ordinated multi-agency partnership approach. The SAG also advises the local authority in respect of relevant legislation and guidance whereby reports and debriefs relevant to site visits and / or inspections are presented to the SAG in relation to the issue of a General Safety Certificate.

2. SUMMARY

- 2.1. In attendance at the meeting were representatives from Greater Manchester Police, Greater Manchester Police Counter Terrorism Advisor, Greater Manchester Fire and Rescue Service, Emergency Planning Trafford Council, AMEY - Structures, Trafford Council Legal and Democratic Services, Trafford Council Safety at Sports Grounds, Trafford Council Environmental Health and Sale Rugby Football Club.
- 2.2. An update was given to the group from Dave Hulme, Safety Officer for Sale Rugby Football Club. He informed the group that Sale play in the national first tier rugby league, and the ground is being utilised in the summer months by Swinton Lions. He updated the group on how these matches are run and how the stewards used at the games are trained. He advised the group that the club had improved facilities over the past twelve months in the hope that it would attract more spectators to the ground.
- 2.3. The local authority advised the group they had recently carried out a safety audit on the ground with a view to reviewing the safety certificate which was in place for the regulated stand which is present at the ground. This involved looking in detail at the safety manual and the certification for the physical aspects at the ground, for example, electricity, gas and structural maintenance of the stand.

- 2.4. It was recommended to the group that they issue a revised safety certificate for the ground which takes into account the new items in the Green Guide 6th Edition. The group was advised by the local authority that new guidance had been issued by Sports Grounds Safety Authority in November 2018, and the new risk based certificate would be issued to the ground. It was agreed that the certificate would be issued subject to the conditions set out in the draft certificate.
- 2.5 Sale Rugby Football Club informed the group that they would be holding a music festival on June 29th. The club was informed that this event would require a Special Safety Certificate as it did not come under the remit of the General Safety Certificate. It was agreed that the club would work with the local authority and other agencies to ensure this event was run safely with minimum impact on the local community.

3. RECOMMENDATION.

- 3.1 That the report be noted.

This page is intentionally left blank

TRAFFORD COUNCIL

Report to: Safety at Sports Grounds Sub Committee.
Date: 17th July 2019
Report for: Information.
Report of: Corporate Director, Place

Report Title

The Annual Match Visit of the Safety at Sports Grounds Sub-Committee to Manchester United Football Club.

Summary

Report describing the annual match visit to Manchester United Football Club on Saturday 13th April 2019 for the match against West Ham United.

Recommendation

That the report be noted.

Contact person for access to background papers and further information:

Name: Tony Bibi (Team Leader) Regulatory Services
Extension: 3840

Background Papers: None

SAFETY AT SPORTS GROUNDS ADVISORY GROUP

ANNUAL MATCH VISIT MANCHESTER UNITED FOOTBALL CLUB

1. BACKGROUND

- 1.1. Each football season the Safety at Sports Grounds Sub-Committee is invited to carry out a match visit to Manchester United Football Club (MUFC). This visit took place for the season 2018/19 on Saturday 13th April 2019 at the Premier League fixture, Manchester United versus West Ham United which was a 17.30 hours kick off.

2. SUMMARY

- 2.1. Councillor Simon Thomas, Chairman of the Safety at Sports Grounds Sub-Committee, Councillors Amy Whyte and John Holden attended with Council Officers Nigel Smith and Tony Bibi. The Group were greeted on arrival by Gary Hebblewhite (Head of Group Property Services), and Jim Liggett (Venue Operations Director).
- 2.2. The visit commenced with entry to the bowl of the stadium where the party were informed of the Club's proposals to expand the accessible seating provision which had been submitted in detail to the Council involving separate schemes, as part of their planning application submission. The group viewed the proposed stadium areas where the changes are to be carried out. The anticipated commencement of works at the end of the season would be predominantly enabling works, followed by a full season of testing of the new seating areas prior to full implementation. There would be some loss/gain in seating across the four schemes which would affect stadium capacity.
- 2.3. The party then attended the match day stewards briefing for the steward supervisors which was presented by Phil Rainford (Head of Stadium Safety and Security) and his deputy Jon Hornby. The match was designated as a category 'C' risk due in part to the later afternoon kick off time with more than 3000 away fans due to attend. The key theme was for stewards to be vigilant due to the increased risk of disorder; and in particular to be watchful on gangways in the lower bowl for potential pitch incursions following a number of recent incidents nationally at football stadiums.

- 2.4. The Group then proceeded to the Stadium Control Room where Phil Rainford explained the '4 Stand Principle' and the match day stewarding / security operations including the responsibilities of the essential personnel who are required to be in attendance within the Control Room. An explanation of the different operational roles of the key personnel was provided covering the use of the Ski Data system to monitor real time spectator entry, CCTV coverage, monitoring of social media, incident logging, GMP and NWAS operations and Fire Safety alarm system checks.
- 2.5. The party observed the outer forecourt barrier structure erected around the away turnstile block for this fixture and the search lanes contained within the barrier system. In addition, observations included the deployment of the stewards within the concourses as well as the use of explosive detection dogs outside the turnstiles to assist in the prevention and detection of smoke grenades. The enhanced security search procedures and protocols together with the restricted bag policy were also noted by the group.
- 2.6. The visiting party were then joined by Collette Roche (Chief Operating Officer) and welcomed by the Club to refreshments and to watch the game which ended in a 2 – 1 win for the home team. There were no match day safety incidents noted of any concern with away fans being generally compliant.

3. RECOMMENDATION.

- 3.1. That the report be noted.

This page is intentionally left blank